

**GENESEE TRANSPORTATION COUNCIL
QUARTERLY BOARD MEETING
Radisson Inn
Henrietta, NY**

September 13, 2001

GTC BOARD MEMBERS PRESENT

Marvin Decker, Genesee/Finger Lakes Regional Planning Council (Chairman)
John Doyle, Monroe County Executive (Vice-Chairman)
James Fabino, Wayne County
Lois Giess, Rochester City Council
Daniel Hogan, Monroe County At-Large Member
Ed Marianetti, Monroe County At-Large Member
William Nojay, RGRTA
Channing Philbrick, Monroe County Association of Town Supervisors

ALTERNATE REPRESENTATIVES PRESENT

Ed Doherty, City of Rochester, representing William Johnson
Joan Dupont, NYSDOT, representing Charles E. Moynihan (Secretary)
Wayne Houseman, Ontario County, representing Donald Ninestine
Anne Humphrey, Wyoming County, representing A. Douglas Berwanger
Alicia Nolan, Federal Highway Administration, representing Robert Arnold
Richard Rudolph, Genesee County, representing Mary Pat Hancock
Bill Smith, Monroe County Legislature, representing Dennis Pelletier
David Woods, Livingston County, representing James Merrick

OTHERS IN ATTENDANCE

Kristin Bennett, GTC Staff
Chris Downing, GTC Staff
Deborah Elliott, GTC Staff
Michelle Fuller, FHWA
Steve Gleason, GTC Staff
Steve Hendershott, Monroe County Association of Town Supervisors
Paul Howard, Executive Director, GFLRPC
Marvin Kleinberg, NYSDOT-Region 4
Brian Lakeman, GTC Staff
Terrence Rice, Director, Monroe County DOT
Lisa Smith, GTC Staff
James Stack, GTC Staff
Greg Waidley, FHWA

GTC BOARD MEMBERS ABSENT AND UNREPRESENTED

Philip Birto, Federal Aviation Administration
Bonnie Coles, Monroe County Planning Board
Erin M. Crotty, NYS Department of Environmental Conservation
Charles Gargano, Empire State Development
Robert Hayssen, Seneca County
Robert Multer, Yates County
James Patrick, Rochester City Planning Commission
John Platt, NYS Thruway Authority
Letitia Thompson, Federal Transit Administration
Marcia Tuohey, Orleans County
Rochester – At Large (vacant)

Call to Order

Chairman Decker called the meeting to order at 8:35 a.m. at the Radisson Inn, Henrietta

1. Roll Call

Mr. Stack, GTC Staff, called the roll; a quorum was present.

2. Public Forum

No one from the public spoke during the Public Forum.

3. Approval of Minutes

Wayne Houseman made a motion for approval of the minutes from the May 31, 2001 GTC Quarterly Board meeting; Channing Philbrick seconded the motion. The minutes were approved as submitted.

4. Communications and Announcements

No communications or announcements were received.

5. Reports and Action on Old Business

a. *Planning Committee Report*

Paul Howard provided the following report:

- At its August 23, 2001 meeting the Planning Committee approved Resolution 01-6: Amendments to the 2001-2006 Transportation Improvement Program to allow the RGRTA to purchase four trolley buses in FFY 2001-2002
- At the same meeting the Planning Committee recommended the following Resolutions for consideration by the GTC Board:
 - Proposed Resolution 01-14 concerning Accepting the *Strategic Plan for Public Transportation in Livingston County* as Completion of UPWP Task 8230
 - Proposed Resolution 01-15 concerning Accepting the *Stone Street Station Design Objectives & Community Needs* report as Completion of UPWP Task 8410
 - Proposed Resolution 01-16 concerning Adoption of the *MPO Self-Certification Document* verifying that the GTC is meeting all Federal planning requirements

b. *GTC Executive Director's Report*

Steve Gleason provided the following report:

- The final 2001-2006 TIP has been published and copies are available. It is also available on CD [distributed at meeting]
- GTC staff and NYSDOT staff are reviewing the new process used in the development of the 2001-2006 TIP and are discussing how the process could be further improved before the next TIP round
- The 2002-2003 UPWP is ready to kick-off. A "heads-up" letter will be sent to approximately 400 public officials September 14. The call letter for projects will be issued on October 1, 2001. Proposals will be due on Friday, November 2, 2001. An informational workshop on the UPWP will be held on October 10, 2001 at Henrietta Town Hall. GTC has an estimated budget of \$1.2 million for the UPWP and approximately \$350,000 of this will be available to other agencies
- The Rochester Amtrak Station Revitalization Study is underway. A Steering Committee has been established and a kick-off with the consultant, Bergmann Associates, will be held September 13, 2001. The Bergmann Associates team is currently collecting baseline data. This study is expected to be complete in January 2002
- The Lyons Amtrak study is progressing. Senator Nozzolio has been able to modify the existing \$250,000 grant to make it available for the planning and design of the Lyons Amtrak station. Additional funds are also available for construction
- The Regional Trails Initiative is progressing. A Steering Committee has been identified and William Nojay will serve as chairman. A Fact Sheet is available for the Regional Trails Strategic Plan [distributed at meeting]. Alta Consulting, a California firm specializing in bicycle, pedestrian and trail projects, was selected as the consultant. Ed Doherty, City of Rochester, has provided his entire trail slide library to GTC for use on the project. The project is expected to be complete in March 2002
- The Route 14 Truck Study in Geneva is progressing. To date, two project Steering Committee meetings have been held. The Request for Proposals is being finalized
- GTC staff is working with Yates County to develop an RFP for the Route 14A Corridor Study. This is the first GTC project in Yates County
- A kick-off meeting for the Orleans County Strategic Plan was held on September 5, 2001. Stuart I. Brown Associates was selected as the consultant. The project is expected to be complete by April 2002
- The NYSMPO Statewide Long Term Funding Needs project is getting underway. Cambridge Systematics was selected as the consultant. GTC staff is providing project oversight on behalf of the New York State MPOs

- GTC staff is moving forward with its Congestion Management System efforts, the next step of which is identifying goals and objectives. A Fact Sheet is available for more information [distributed at the meeting]
- GTC staff is assisting NYSDOT staff with the 2001-02 Transportation Enhancements Program (TEP), a federal funding program geared toward non-traditional transportation projects. The application deadline for this round is November 1, 2001. A TEP fact sheet is available [distributed at the meeting]
- GTC's move to CityPlace has been completed
- James Stack has moved into the Finance Program Manager position. Lisa Smith, a recent graduate of the planning program at SUNY Albany, was hired as an assistant program manager. She will take over many of the transit program manager work tasks previously managed by James Stack

Dan Hogan asked if the delay in the state budget would affect any GTC projects. Steve Gleason responded that State funds tied to both the Lyons Amtrak station project and the Rochester Amtrak Station Revitalization project would become available when the state budget is finalized.

6. New Business

- a. Proposed Resolution 01-14: Accepting the *Strategic Plan for Public Transportation in Livingston County* as Completion of UPWP Task 8230.

Steve Gleason reviewed the resolution and noted the overview of the study and findings that were included in the board mailing. David Woods expressed appreciation for GTC & RGRTA being able to conduct this Strategic Plan. He also noted that a new LATS advisory committee was formed to implement the plan's recommendations.

Mr. Woods made a motion for approval of Resolution 01-14; Mr. Nojay seconded the motion. The motion passed unopposed.

- b. Proposed Resolution 01-15: Accepting the *Stone Street Station Design Objectives & Community Needs* report as Completion of UPWP Task 8410

Steve Gleason reviewed the resolution and referred to the overview included in the board mailing.

Ms. Giess requested that the City have more time to review the report.

Mr. Doyle suggested the resolution be tabled at this time to allow City staff and officials enough time to review the final report. The resolution was tabled by consensus.

- c. Proposed Resolution 01-16: Adoption of the 2001 MPO Self-Certification Document verifying that the Genesee Transportation Council is meeting all Federal Planning Requirements.

Steve Gleason reviewed and explained the necessity of the resolution.

Mr. Doyle made a motion for approval of Resolution 01-16; Mr. Hogan seconded the motion. The motion passed unopposed.

- d. Federal MPO Certification Review

GTC will undergo its triennial federal MPO recertification review from October 1-3, 2001. Steve Gleason reviewed the certification process: Part 1 is a desk review and Part 2 is an on-site visit by FHWA and FTA officials on October 1, 2, and 3. A public meeting will be held on October 2 from 6:00 – 8:00 p.m. at the Kate Gleason Auditorium (Downtown Library). GTC Board and Planning Committee members will have an opportunity to meet with the review team on October 3 from 8:30 to 10:00 a.m. to provide their input.

- e. Other New Business

Mr. Nojay requested that the UPWP funding (\$50,000) assigned to Task #6400 – Transportation Brokerage Study be reallocated to study non-emergency medical transportation services in the RGRTA service area. The current strategic planning efforts related to public transportation have all identified non-emergency medical transportation as a need.

Mr. Nojay made a motion for approval of a resolution to reallocate the funding from UPWP Task #6400 to study non-emergency medical transportation needs; Mr. Philbrick seconded. The motion passed unopposed.

7. Time and Place of Next Meeting

Marvin Decker stated that the time and place for the next Board meeting is to be determined. David Woods noted that holding the meetings before the GFLRPC Quarterly meetings seems to work very well. GTC Staff will try to coordinate the next Board meeting accordingly.

8. Adjournment

The meeting adjourned at 9:10 a.m.