

**GENESSEE TRANSPORTATION COUNCIL
QUARTERLY BOARD MEETING
Park Plaza Hotel
Henrietta, NY**

September 9, 2004

GTC BOARD MEMBERS PRESENT

Maggie Brooks, Monroe County (GTC Vice Chair)
Marvin Decker, Wayne County (GTC Chairman)
Lois Giess, Rochester City Council
Paul E. Haney, Rochester At-Large
Daniel Hogan, Monroe County At-Large
Esther Leadley, Genesee/Finger Lakes Regional Planning Council
Ed Marianetti, Monroe County At-Large

ALTERNATE REPRESENTATIVES PRESENT

Richard Beers, Jr., Federal Highway Administration, representing Robert Arnold
Samuel J. Casella, Ontario County, representing Carmen Orlando
Ed Doherty, City of Rochester, representing William Johnson
Joan Dupont, NYSDOT – Region 4, representing Joseph Boardman
Paul Johnson, Monroe County Planning Board, representing Bonnie Pedrick-Coles
William Leslie, NYS Thruway Authority, representing Michael Fleischer
Charles H. Nesbitt, Jr., Empire State Development Corporation, representing Charles Gargano
David Woods, Livingston County, representing James Merrick

GTC BOARD MEMBERS ABSENT AND UNREPRESENTED

A. Douglas Berwanger, Wyoming County
Philip Brito, Federal Aviation Administration
Erin M. Crotty, NYS Department of Environmental Conservation
Mary Pat Hancock, Genesee County
Gay H. Lenhard, Monroe County Supervisors' Association
Dana K. Miller, Rochester City Planning Commission
Robert Multer, Yates County
William Nojay, RGRTA
Robert Shipley, Seneca County
Letitia Thompson, Federal Transit Administration
Marcia Tuohey, Orleans County
Wayne Zyra, Monroe County

OTHERS IN ATTENDANCE

Deborah Elliott, GTC Staff
James Fabino, Town of Lyons
Richard Garrabrant, NYS Thruway Authority
E. Joseph Gozelski, Wyoming County
Kristen Mark Hughes, Ontario County
Richard Perrin, GTC Staff
Terrence Rice, Monroe County
Robert Scholl, NYSDOT – Region 4
Rob Slaver, NYSDOT – Region 4
James Stack, GTC Staff
John Thomas, City of Rochester
David Zorn, Genesee/Finger Lakes Regional Planning Council

1. Call to Order

Chairman Decker called the meeting to order at 8:55 a.m.

2. Roll Call

James Stack, GTC staff, called the roll; a quorum was present.

3. Public Forum

No one from the public spoke during the Public Forum.

4. Approval of Minutes

Daniel Hogan moved for approval of the minutes from the June 17, 2004 GTC Quarterly Board meeting; Charles Nesbitt seconded the motion. The minutes were approved as submitted.

5. Communications and Announcements

- Richard Perrin announced the following appointment to the GTC Board:
 - G/FLRPC – David Zorn appointed as an Alternate to the Board
- Richard Perrin announced the following appointment to the Planning Committee:
 - Livingston County – Heather Hogarty designated as an Alternate to the Committee

6. Reports and Action on Old Business

- a. Planning Committee Report – David Woods, Chairman

David Woods provided the following report:

At its July 15, 2004 meeting, the Planning Committee:

- Recommended that the Board certify that all planning requirements are being met
- Approved the scope of work for the Port of Rochester Transportation Evaluation & Support Study

At its August 19, 2004 meeting, the Planning Committee:

- Recommended that the Board accept the following reports as evidence of completion of various UPWP tasks:

- *Land Use Report for Monroe County (2003)*
- *2003 Regional Land Use Monitoring Report*
- Recommended that the Board adopt various amendments to the 2003-2008 TIP, constituting Proposed Council Resolutions 04-34 through 04-37
- Approved the Regional Trails Initiative Steering Committee recommendation for the three projects to be funded with the next round of Priority Trails Advancement funding from the UPWP

b. GTC Executive Director's Report – Richard Perrin

Richard Perrin provided the following report:

- GTC Staff is continuing work on the Long Range Transportation Plan: 2005-2025 (LRTP). The LRTP Development Committee (LDC) will meet in September to review draft recommendations (and associated costs), projections of available funding, and performance measures. A third series of six public meetings will be held later this Fall and a draft LRTP will be developed for Planning Committee review
- An Interagency Consultation Group meeting was held August 3 at GTC offices between representatives of NYSDOT, NYSDEC, EPA Region 2, GTC member agencies, and GTC staff. The purpose of the meeting was to discuss the air quality conformity process to ensure that the TIP and LRTP meet standards for ground-level ozone. The conformity process will require additional analysis and documentation by GTC staff with assistance from member agencies. In addition, an adjustment will need to be made to the traditional meeting schedule for the GTC Board and Planning Committee to meet the Federally-mandated deadline of June 15, 2005
- GTC and NYSDOT staffs have worked together to progress the next TIP cycle, programming Federal funds for Federal fiscal years 2008-09 and 2009-10. A "heads up" letter was sent to county and municipal lead elected officials, highway/public works superintendents, and planners on August 5. The Call for Projects package, which includes an application and guidebook, will be issued on September 10. Project applications are due October 15
- GTC staff has advanced the GTC Strategic Plan. The Executive Committee met prior to this meeting to discuss work completed to-date. The GTC Strategic Plan will include four key result areas: 1.) Federally-Mandated Products and Activities, 2.) Value-Added Programs and Initiatives, 3.) Staff Capabilities and Performance, and 4.) Organizational Stability. Associated performance measures and strategies to meet the performance measures have been developed.

- Numerous other projects and programs are being advanced and GTC members are encouraged to contact Richard with any questions, comments, or concerns. Information on many of the projects and programs are also available on the GTC website

c. Old Business

There was no old business.

7. New Business

a. Certifying that all Federal planning requirements are met - Action on Resolution 04-30

Richard Perrin reviewed Proposed Council Resolution 04-30

Sam Casella moved to approve Resolution 04-30; Ed Marianetti seconded. The motion passed unopposed.

Paul Haney stated that the Board was making an important decision in certifying that GTC was meeting Federal planning requirements. Mr. Haney asked about the content of the self-certification document and specifically Title VI considerations.

Richard Perrin responded by reviewing the federal planning requirements and their components as well as how GTC has addressed these various components. With respect to Title VI, GTC has created a database of organizations serving minority and low-income populations in the region and provides notices of public comment opportunities to the organizations. In addition, GTC provides additional credit in the consultant selection process to certified disadvantaged/woman-owned business enterprises (DBE/WBE) and has recently retained DBE/WBE consultants for a corridor study and the air quality planning and outreach program.

b. Accepting the final project reports and executive summaries as evidence of completion of various UPWP tasks

The Chairman suggested that the following two Proposed Council Resolutions be considered under one motion. The Board concurred.

(1) Accepting the report, *Land Use Report for Monroe County (2003)*, as evidence of completion of UPWP Task 4210 – Action on Resolution 04-32

(2) Accepting the report, *2003 Regional Land Use Monitoring Report*, as evidence of completion of UPWP Task 5800 – Action on Resolution 04-33

Richard Perrin explained Proposed Council Resolutions 04-32 and 04-33

Maggie Brooks moved to approve Resolutions 04-32 and 04-33; Ed Doherty seconded. The motion passed unopposed.

c. Adopting amendments to the 2003-2008 Transportation Improvement Program (TIP)

(1) Amending the 2003-2008 TIP by adding the Thruway Rehabilitation, Interchange 45 to 46 project – Action on Council Resolution 04-34

Richard Perrin explained Proposed Council Resolution 04-34

Dan Hogan moved to approve Resolution 04-34; Joan Dupont seconded. The motion passed unopposed.

(2) Amending the 2003-2008 TIP by increasing the total cost of the Preventive Maintenance project – Action on Council Resolution 04-35

Richard Perrin explained Proposed Council Resolution 04-35.

Ed Doherty moved to approve Resolution 04-35; Paul Haney seconded. The motion passed unopposed.

Paul Haney asked for clarification on the way in which preventive maintenance dollars are spent and the need for increasing the cost.

Richard Perrin explained preventive maintenance activities and that the cost increase provides for greater efficiency through reduced breakdowns and the need for significant repairs.

The Chairman suggested that the following two Proposed Council Resolutions 04-36 and 04-37 be considered under one motion. The Board concurred.

(3) Amending the 2003-2008 TIP by decreasing the total cost of the Lift Line Bus Replacement project – Action on Council Resolution 04-36

(4) Amending the 2003-2008 TIP by increasing the total cost of the RTS Bus Replacement project – Action on Council Resolution 04-37

Richard Perrin explained Proposed Council Resolutions 04-36 and 04-37

Paul Haney moved to approve Resolutions 04-36 and 04-37; Lois Giess seconded. The motion passed unopposed.

Ed Doherty asked whether the reduction in the cost of the Lift Line bus replacement would affect the number of the vehicles providing paratransit service.

Richard Perrin responded that there would be no change in the number of vehicles replaced. The proposed reduction in the amount allocated to Lift Line bus replacement resulted from a change in the unit cost of the vehicles – the current model of low-floor bus was discontinued by the manufacturer and the preferred new model is not as expensive.

Paul Haney asked if GTC receives RGRTA quarterly ridership reports. Richard Perrin responded that GTC receives annual reports. Paul Haney requested a copy of the most recent report. Richard stated that a copy would be sent to Mr. Haney.

d. Any Other New Business

(I) 2005 Meeting Calendar

Richard Perrin explained the need for changing the Board meetings from their normally scheduled quarterly dates in order to meet the Federally-mandated air quality requirements.

David Woods said he felt that it would be a mistake to eliminate holding the GTC and G/FLRPC meetings on the same day. Holding both meetings on the same day increases the chances of both agencies attaining a quorum.

David Zorn and Esther Leadley stated that the G/FLRPC meeting schedule was in the by-laws and could not be changed.

The Board directed Mr. Perrin to work with Mr. Zorn to find a common schedule.

8. Next Meeting

The next Board Meeting will be held Thursday, December 9, 2004 at 8:30 a.m. at the Park Plaza Hotel in Henrietta.

9. Adjournment

The meeting adjourned at 9:25 a.m.