

GTC PLANNING COMMITTEE
Livingston County Government Center – Room 106
April 17, 2003

PLANNING COMMITTEE MEMBERS PRESENT

James Brady, Wayne County Highway Department
Joan Dupont, NYSDOT – Region 4
Richard Garrabrant, NYS Thruway Authority
Steve Hendershott, Monroe County Supervisors' Association
Timothy Hens, Genesee County Highway Department
John T. Hicks, NYS Dept of Environmental Conservation
Kristen Mark Hughes, Ontario County Planning Department
Charles Nesbitt, Jr., Empire State Development Corporation
Thomas Skoglund, Wyoming County Planning Department
George Stam, City of Rochester
Larry Stid, City of Rochester
William Sullivan, Rochester City Council
David Woods, Livingston County Planning Department
David Zorn, G/FLRPC
Wayne Zyra, Monroe County Legislator

ALTERNATE REPRESENTATIVES PRESENT

Timothy Frelier, representing Terrence J. Rice, Monroe County DOT
Mike Garland, representing Kevin Crerand, Monroe County – At Large
Tom Goodwin, representing Paul Johnson, Monroe County Planning Department
Paul Holahan, representing Donald Riley, RGRTA
Scott Leathersich, representing Stephen Ferranti, Monroe County – At Large
Alicia Nolan, representing Jonathan McDade, FHWA

OTHERS IN ATTENDANCE

Daina Bullwinkel, Caledonia-Mumford High School student
Deborah Elliott, GTC Staff
Steve Gleason, GTC Staff
Marvin Kleinberg, NYSDOT – Region 4
Rich Perrin, GTC Staff
Adam Schroeder, SUNY Geneseo student
Rob Slaver, NYSDOT – Region 4
James Stack, GTC Staff
Ben Stein, SUNY Geneseo student
John Thomas, City of Rochester
Carrie VanValkenburg, SUNY Geneseo student

PLANNING COMMITTEE MEMBERS ABSENT AND UNREPRESENTED

S. William Baker, US EPA
Philip Brito, FAA
Donald Cooley, Orleans County Highway Department
Mark A. Sawyer, Seneca County Planning Department
Clara Wallace-Douglas, FTA

I. Call to Order

David Woods called the meeting to order at 10:00 a.m.

David Woods congratulated Larry Stid on his appointment as Deputy Commissioner of the City of Rochester Community Development Department and thanked him for his participation on the Planning Committee.

2. Public Forum

No public comment was offered.

3. Approval of Minutes

a. February 20, 2003 Planning Committee meeting

b. March 6, 2003 Planning Committee meeting

Scott Leathersich noted a clarification of the February 20th Planning Committee meeting minutes on page 3, second paragraph, explaining that the decision to discontinue the Multi-Lane Conversion Study was made based on an initial screening of County roads only. Staff has determined that no additional analysis is needed. Monroe County is deferring to the City of Rochester to make a decision regarding City streets.

Mike Garland motioned for approval of the minutes from the February 20, 2003 Planning Committee meeting with the noted clarification, and the March 6, 2003 Planning Committee meeting. William Sullivan seconded the motion. The motion passed unopposed.

4. Reports and Action on Old Business

Steve Gleason congratulated Alicia Nolan on her new position at FHWA and thanked her for her contribution to the Planning Committee and the GTC Board

a. Reports on UPWP Projects and Other Activities

Steve Gleason reported on GTC Staff and Committee activities:

- Data collection is continuing on the Transportation Safety Information Analysis project
- Sarah Siwek & Associates has been selected as the consultant for the Air Quality Planning and Outreach project through an RFQ process. A contract is being finalized
- G/FLRPC has finalized the inventory and identified priority sites for Transportation and Industrial Access. They are almost ready to transition to Phase 2, in which GTC will identify access challenges and bring on board a consultant to identify solutions

- Fieldwork and inventory is complete for the Regional Rights-of-Way Preservation Study. A draft Action Plan is under review
- A kick-off meeting with the consultant for the Non-Emergency Medical Transportation Study is scheduled on April 23rd
- Under the Priority Trails Advancement project, the Auburn Corridor/Canandaigua Rail-with-Trails project kick-off meeting with the consultant was held on April 9th. The City of Rochester Neighborhood Connectors project proposals are due back on April 21st and a consultant is expected to be on board in June
- Documentation of performance measures and preliminary standards are complete for the Congestion Management System. A draft taxonomy of congestion management tools will be complete by April 18th
- The first Steering Committee meeting for the Regional Trails Initiative – Phase 2 was held on April 14th. The project is scheduled to be complete by December 2003

Monroe County

Scott Leathersich reported:

- The scope of work for the Monroe County Traffic Count Collection is on the agenda for approval later in the meeting. Monroe County is looking at a possible cost increase to complete the project due to more locations needing counts than were originally anticipated. This request may be brought to the May meeting
- The monumentation and database design is complete for the GIS Database Integration for Monroe County DOT. Index maps have been scanned in and they will begin database conversion for survey monumentation shortly. The project is expected to be complete in late spring or early summer
- The scope of work for the Pedestrian Activity Safety Study is on the agenda for approval later in the meeting
- Monroe County and City of Rochester staffs have both decided not to advance the Multi-Lane Conversion Study. They recommend that the \$75,000 of federal funds be returned to UPWP for other purposes. This request may be brought to the May Planning Committee meeting

Tom Goodwin reported:

- The survey component is complete and the text of the report is done for the Monroe County Land Use Monitoring project. Maps and graphics are being worked on and expected to be complete in the near future
- The scope of work for the Monroe County Parking Study is anticipated for the May Planning Committee meeting

Ontario County

Kris Hughes reported:

- G/FLRPC has made significant progress on the build-out analysis for the Route 332 Corridor Management Study. This phase of the project is expected to be complete shortly
- FRA Engineering has been selected as the consultant for the Routes 5 & 20 Corridor Study, and a contract is being finalized
- Approval for the report on the Ontario CATS Bus System Plan is on the agenda for later in the meeting
- Clark Patterson Associates has been selected for the Canandaigua Regional Transportation Study through an RFQ process. A draft of the consultant work scope is being prepared for an early May Steering Committee review

Wyoming County

Tom Skoglund reported:

- The study for the Transportation & Scenic / Historic Resources in the Wyoming County project is progressing with good attendance at the Steering Committee meetings. Baseline inventory is forthcoming from the consultant

Yates County

Steve Gleason reported:

- A draft needs assessment is being finalized for the Route 14A Corridor Study. The Steering Committee is tentatively scheduled to meet in mid-May to review it

City of Rochester

George Stam reported:

- The City is reviewing the draft report and providing comments back to the consultant for the Street Condition Rating Update Study. Completion of the project is expected in June
- Scope approval for the Highland Park/Canalway Neighborhood Connector Trail Study is on the agenda later in the meeting

G/FLRPC

- Scope approval for the Regional Development Projections is on the agenda later in the meeting
- Scope approval for the Regional Population Forecasts is on the agenda later in the meeting
- Survey response to the Rural County Land Use Monitoring Report is continuing

with a current overall rate of 85 percent. Four counties already have 100 percent reporting. The expected completion date is early May

- The final draft report for the Warsaw project of the Main Street Transportation Tools has been submitted to the technical committee for review. The draft report for the Spencerport project will be reviewed by the technical committee on April 29th
- G/FLRPC completed assistance to GTC for the GIS component of the Regional Rights-of-Way project in March
- Layout and design of the Regional Atlas is to be completed in early June

RGRTA

Paul Holahan reported:

- The Strategic Plan for Public Transportation in Wayne County has been approved by the RGRTA Board and the Wayne County Board of Supervisors. Close-out of the project is anticipated at the May Planning Committee meeting
- The Strategic Plan for Public Transportation in Wyoming County in draft form was presented to Wyoming County Board of Supervisors on April 8. Close-out of the project is anticipated at the May Planning Committee meeting
- A draft of a companion study to the Route Analysis Information System has been received for review
- A Scope of Work for the Alternate Fuels Technology Study is on the agenda for approval later in the meeting
- An RFP is being developed for the Security and Safety Plan for Public Transportation

Other Agencies

Steve Gleason reported:

- The scope of work for the Conesus Transportation and Safety Management Plan is on the agenda for approval later in the meeting
- The final report for the Route 14 Truck Study is on the agenda for approval later in the meeting
- A Public Information meeting for the Monroe Avenue / I-590 Interchange Study was held on March 4th. A completed final report is expected in June or July
- The consultant is finishing up the preliminary report for the Lexington Avenue Extension Study. The Steering Committee will meet in May to review before the final public meeting. The project is expected to be complete in June or July

b. Any Other Old Business or Announcements

- Planning Committee Recommendation to GTC Board concerning Amending the 2001-2006 Transportation Improvement Program by adding the Canalway Trail –

Long Pond Rd. to Lock E-32 (Clover St.) project / Proposed Council Resolution 03-8

Steve Gleason explained that this resolution was tabled at the February 20th Planning Committee meeting to allow the City and the Canal Corporation to resolve issues. Steve noted a correction of the dollar amount on the Project Detail. Richard Garrabrant mentioned that he is looking forward to working with the City on enhancements to the trail.

Richard Garrabrant motioned to recommend approval of Proposed Council Resolution 03-8. Joan Dupont seconded. The motion passed unopposed.

5. Planning Committee Action Items

a. Recommendation to GTC Board concerning approving the 2003 GTC Self-Certification Document / Proposed Council Resolution 03-9

Steve Gleason explained that every three years the FHWA and the FTA conduct a joint certification review of MPOs. In the intervening years, MPOs must “self-certify” that their policies and processes are in compliance with federal regulations. Steve noted that this action is typically taken in conjunction with the adoption of the new TIP.

Wayne Zyra motioned to recommend approval of Proposed Council Resolution 03-9. Steve Hendershott seconded. The motion passed unopposed.

b. Recommendation to GTC Board concerning Accepting the report, Route 14 Truck Study, as evidence of completion of UPWP Task 6610 / Proposed Council Resolution 03-10

Richard Perrin gave a presentation on the Route 14 Truck Study.

Larry Stid motioned to recommend approval of Proposed Council Resolution 03-10. David Zorn seconded. The motion passed unopposed.

c. Recommendation to GTC Board concerning Accepting the report, CATS Bus Project - Linking People to the Workplace, as evidence of completion of UPWP Task 8215 / Proposed Council Resolution 03-11

Kris Hughes discussed the CATS Bus Project – Linking People to the Workplace and the Executive Summary.

John Hicks motioned to recommend approval of Proposed Council Resolution 03-11. Larry Stid seconded. The motion passed unopposed.

d. Approval of Second Year Project Recommendation for the Regionally Significant Corridors Program

Steve Gleason explained that this is a Planning Committee action item. He explained that the Regionally Significant Corridors Program is funded by a set-aside in the TIP and requires the project sponsor to provide a cash match. Steve discussed the call for projects and the project selection process, noting that only one proposal, Monroe County's Ballantyne Road Corridor Study, was submitted in response to the Second Year Call for Projects. He then reviewed the purpose of the Ballantyne Road Corridor Study. Steve noted that the UPWP Development Committee recommends Planning Committee approval of this project.

Steve Hendershott motioned to recommend approval of Second Year Project Recommendation for the Regionally Significant Corridors Program. Wayne Zyra seconded. The motion passed unopposed.

e. Approval of UPWP Project Scopes of Work

David Woods suggested that all of the scopes be reviewed and acted on together.

1. Task # 6520 – Highland Park/Canalway Neighborhood Connector Trail Study

John Thomas reviewed the scope of work for the Highland Park/Canalway Neighborhood Connector Trail Study

2. Task # 5220 – Regional Development Projections

David Zorn reviewed the scope of work for the Regional Development Projections

3. Task # 5230 – Regional Population Forecasts

David Zorn reviewed the scope of work for the Regional Population Forecasts

Tom Skoglund asked if the annual Land Use Monitoring data can be incorporated. David Zorn responded that they use this data in the qualitative analysis portion of the forecasts.

4. Task # 4360 – Monroe County Traffic Count Collection

Scott Leathersich reviewed the scope of work for the Monroe County Traffic Count Collection

Scott noted that Monroe County may need to seek additional funding due to a greater number of collection sites than originally anticipated.

5. Task # 6540 – Pedestrian Activity Safety Study

Scott Leathersich and John Thomas reviewed the scope of work for the Pedestrian Activity Safety Study

6. Task # 5350 - Town of Conesus Transportation and Safety Management Plan

Steve Gleason reviewed the scope of work for the Town of Conesus Transportation and Safety Management Plan

Scott Leathersich motioned to recommend approval of the UPWP Project Scopes of Work. George Stam seconded. The motion passed unopposed.

f. **Approval of DRAFT 2003 - 2008 Transportation Improvement Program Project List for 10-Day Public Review**

Steve Gleason reviewed the public review process to date, the TIP Development Committee recommendation, and the future process for completing the TIP.

Steve discussed the synopsis of the public comments received during the 30-day public review period. He noted that the Planning Committee is being asked to approve the Draft 2003-2008 TIP Update for an additional 10-day public review period.

Steve Hendershott asked about the procedure after the May 22nd Planning Committee meeting. Steve Gleason responded that the Planning Committee recommends action to the Board for the June 19th meeting. Steve Hendershott clarified that today's action only presents the TIP for the 10-day public review, with which Steve Gleason concurred.

Scott Leathersich motioned to recommend Approval of DRAFT 2003 – 2008 Transportation Improvement Program Project List for 10-Day Public Review. Mike Garland seconded. The motion passed 13 in favor, 3 opposed, 2 abstentions.

6. **Planning Committee Information Items**

There were no Planning Committee information items.

7. **New Business**

No new business was reported.

8. **Next Meeting**

The next Planning Committee meeting will be held on May 22, 2003 at 10:00 a.m. at NYSDOT – Region 4 offices in Henrietta.

9. **Adjournment**

The meeting adjourned at 11:15 a.m.