

GTC PLANNING COMMITTEE
GTC Offices
April 15, 2004

PLANNING COMMITTEE MEMBERS PRESENT

James Brady, Wayne County
Michael Garland, Monroe County – At Large
Richard Garrabrant, NYS Thruway Authority
Kristen Mark Hughes, Ontario County
Fred Humphrey, Wyoming County
Scott Leathersich, Monroe County – At Large
Charles Nesbitt, Jr., Empire State Development Corporation
Terrence J. Rice, Monroe County
Larry Stid, City of Rochester Planning Commission
William Sullivan, Rochester City Council
David Zorn, G/FLRPC

ALTERNATE REPRESENTATIVES PRESENT

Richard Beers, Jr., FHWA, representing Robert Griffith
David Cook, RGRTA representing (Vacant)
Harriet Haynes, Seneca County, representing Glenn Cooke
Don Higgins, Livingston County, representing David Woods
Christopher Lucas, Monroe County, representing Wayne Zyra
Rob Slaver, NYSDOT – Region 4, representing Joan Dupont
John Thomas, City of Rochester, representing George Stam

OTHERS IN ATTENDANCE

Kristin Bennett, GTC Staff
James E. Clements, NYSDOT – Region 6
Darrin Earl, City of Rochester
Deborah Elliott, GTC Staff
Erik Frisch, GTC Staff
Ryan Gallivan, RGRTA
Tom Low, Town of Brighton
Jeff McCann, Monroe County Legislature
Richard Perrin, GTC Staff
Maria Rudzinski, Ontario County Planning Dept.
Bob Scholl, NYSDOT – Region 4
Steve Schwartzmeier, Monroe County Dept. of Environ. Services
James Stack, GTC Staff

PLANNING COMMITTEE MEMBERS ABSENT AND UNREPRESENTED

Philip Brito, FAA
Timothy Hens, Genesee County
Paul Johnson, Monroe County Planning Board
Tracy Logel, Monroe County Supervisors' Association
Kenneth Rush, Orleans County
Clara Wallace-Douglas, FTA
(Vacant), Yates County
(Vacant), NYS Department of Environmental Conservation

1. Call to Order

Kris Hughes called the meeting to order at 9:00 a.m.

2. Public Forum

No one from the public spoke during the Public Forum.

3. Approval of Minutes

Terrence Rice moved for approval of the minutes from the February 19, 2004 Planning Committee meeting; John Thomas seconded the motion. The minutes were approved as submitted.

4. Reports and Action on Old Business

a. Reports on UPWP Projects and Other Activities

GTC

Richard Perrin reported:

- The clearinghouse component (ARTIC) of the Rural County Resource Development Initiative and an associated technical memo are being developed
- The work plan for the Transportation Safety Information Analysis has been finalized and potential respondents for a survey on type, access to, and use of safety information are being identified
- An update on the Long Range Transportation Plan will be provided later in the meeting
- An update on Air Quality Planning and Outreach will be provided later in the meeting
- GTC staff is continuing to meet with county industrial development agencies as part of the Transportation and Industrial Access project. G/FLRPC will be updating the inventory of industrial parks and sites
- A scope of work will be developed for the Greater Rochester Transportation Operations and Management Organization Feasibility Study
- GTC staff has begun classifying rights-of-way by potential future uses as part of the Regional Rights-Of-Way Preservation Study. Findings and recommendations will be finalized following the classification by potential uses
- The Non-Emergency Medical Transportation Study is nearing completion. Two roundtable discussions were conducted on February 26 and a public meeting was held on March 30. Project close-out is anticipated at the May 20 Planning Committee meeting
- Priority Trails Advancement (PTA) has three sub-projects: The Steering Committee for the Canandaigua Rail-with-Trail project is reviewing the draft

report from the consultant with comments due on April 15. The development of a draft report for the Auburn Corridor Trail is continuing. The City of Rochester is reviewing a draft final report for the Neighborhood Connectors project. The Regional Trails Initiative Steering Committee is meeting April 15 to discuss the FY 2004-05 PTA call for projects

- The On-Street Bicycle Facilities Opportunities Review work plan has been finalized and a review of accepted accommodations and treatments has been initiated
- GTC Staff will be meeting on the Congestion Management System prior to the May 20 Planning Committee meeting with an update to be given at that time
- The TIP Management Enhancement Study Steering Committee had its first meeting on March 24. The consultant has conducted individual interviews with staff from several agencies. The next Steering Committee meeting is scheduled for May 6

G/FLRPC

David Zorn reported:

- Data collection for Regional Land Use Monitoring is 90% complete
- A draft methodology for the Regional Development Projections was reviewed by the G/FLRPC Planning Coordination Committee at its February 6 meeting. G/FLRPC is progressing on data retrieval and review
- The scope of work for the Preparing Village Main Streets for Planning project will be presented for Committee consideration later in the meeting
- The scope of work for the Optimizing Transportation Infrastructure through Effective Land Use project will be developed

Livingston County

Don Higgins reported:

- The scope of work for the Horizontal Alignment Safety Study will be developed by the Livingston County Highway Department

Monroe County

Terrence Rice reported:

- There will be a presentation on the GIS Database Integration for Monroe County DOT project later in the meeting. Project close-out is anticipated at the May 20 Planning Committee meeting
- Legislative approval of the consultant contract for the Pedestrian Activity Safety Study was obtained in March. A kick-off meeting with the consultant is being scheduled
- Legislative approval of the consultant contract for the Ballantyne Road Corridor Study will be sought the week of April 19

Ontario County

Kris Hughes reported:

- The scope of work for Phase 2 of the Route 332 Corridor Management Study has been finalized
- The final report for the Routes 5 & 20 Corridor Study will be presented later in the meeting
- A focus group on Land Use and Utilities was held March 17 as part of the Canandaigua Regional Transportation Study. The County is in the process of scheduling a Tourism focus group

City of Rochester

John Thomas reported:

- The final report for the Street Condition Rating Update Study will be presented later in the meeting
- The scope of work for the Port of Rochester Transportation Evaluation and Support Study will be developed
- A draft final report for the Highland Park/Canalway Neighborhood Connector Trail Study is being reviewed. Monroe County DOT will provide comments on issues and opportunities related to signalization and crosswalks

RGRTA

David Cook reported:

- An RFP for the Security and Safety Plan for Public Transportation will be issued the week of April 19
- The scope of work for the Strategic Plan for Public Transportation Service to Universities and Colleges will be developed. RGRTA met with the University of Rochester to discuss transportation needs
- The final report for the Route Analysis Information System will be presented later in the meeting

Wyoming County

Richard Perrin reported:

- A revised draft of the Transportation Elements of Scenic and Historic Resources in Wyoming County report has been received from the consultant

Yates County

Richard Perrin reported:

- GTC staff is working with the consultant on revisions to the draft recommendations for the Route 14A Corridor Study

Other Agencies

Richard Perrin reported:

- The Conesus Transportation and Safety Management Plan document has been distributed. A “How To” Guidebook is under development
- The final report for the Monroe Avenue/I-590 Interchange Study will be presented later in the meeting
- A scope of work for the Regional Traffic Count Collection is being developed by Monroe County DOT in consultation with Livingston, Ontario, and Wayne counties

b. Any Other Old Business or Announcements

Since the last Planning Committee meeting, GTC has received the following appointments and designations:

- Monroe County At-large – Scott Leathersich appointed to the Committee
- Monroe County At-large – James Pond designated as Alternate to Scott Leathersich
- Monroe County At-large – Michael Garland appointed to the Committee
- Monroe County At-large – James Fletcher designated as Alternate to Michael Garland
- Wyoming County – Fred Humphrey appointed to the Committee

In order to better accommodate a presentation on the GIS Database Integration for Monroe County DOT, item 6.a. was moved up on the agenda.

6.a. GIS Database Integration for Monroe County DOT

Steve Schwartzmeier, from Monroe County Department of Environmental Services gave a presentation on and demonstration of the capabilities developed with the GIS Database Integration for Monroe County DOT project. There was discussion about the level of access allowed to different classes of users.

Richard Perrin noted that this presentation was informational and Monroe County DOT expects to present an Executive Summary and resolution at the May 20 Planning Committee meeting for project close-out.

5. Planning Committee Action Items

- a. Recommendations to GTC Board concerning accepting final project reports and executive summaries as evidence of completion of various UPWP tasks

1. Accepting the executive summary, *Street Information Management System*, as evidence of completion of UPWP Task 4340/Proposed Council Resolution 04-12

Darrin Earl, City of Rochester, provided an overview of the Street Information Management System.

William Sullivan moved to recommend approval of Proposed Council Resolution 04-12; Michael Garland seconded the motion. The motion passed unopposed.

2. Accepting the report, *NYS Routes 5 & 20 Corridor Study – Lima to Canandaigua*, as evidence of completion of UPWP Task 7540/Proposed Council Resolution 04-13

Maria Rudzinski, Ontario County Planning Department, provided an overview of the NYS Routes 5 & 20 Corridor Study – Lima to Canandaigua.

Larry Stid moved to recommend approval of Proposed Council Resolution 04-13; Terrence Rice seconded the motion. The motion passed unopposed.

3. Accepting the report, *Multimodal Study for Monroe Avenue/I-590 Interchange*, as evidence of completion of UPWP Task 7610/Proposed Council Resolution of 04-14

Tom Low, Town of Brighton, provided an overview of the Multimodal Study for Monroe Avenue/I-590 Interchange.

Richard Garrabrant moved to recommend approval of Proposed Council Resolution 04-14; Scott Leathersich seconded the motion. The motion passed unopposed.

4. Accepting the executive summary, *UPWP 8537: RTS Route Analysis Information System*, as evidence of completion of UPWP Task 8537/Proposed Council Resolution 04-15

Ryan Gallivan, RGRTA, provided an overview of the RTS Route Analysis Information System.

David Cook moved to recommend approval of Proposed Council Resolution 04-15; Rob Slaver seconded the motion. The motion passed unopposed.

- b. Recommendation to GTC Board concerning **Amending the 2003-2008 TIP by adding the Cartersville Waste Weir Rehabilitation project/Proposed Council Resolution 04-16**

Richard Garrabrant gave a brief overview of the TIP amendment request. Because of the immediate need for the funds a mail ballot to the GTC Board for action on the proposed amendment was requested.

Richard Garrabrant moved to recommend approval of Proposed Council Resolution 04-16; Charles Nesbitt seconded the motion. The motion passed unopposed.

In accordance with this motion, GTC staff will prepare a mail ballot for GTC Board consideration.

- c. Planning Committee concurrence concerning the Classification of FY 2004-05 UPWP Tasks in accordance with the GTC Public Participation Policy

Richard Perrin discussed the need to classify UPWP projects in accordance with the recently adopted GTC Public Participation Policy. Projects that are either altogether new to the FY 2004-05 UPWP or received new funding in FY 2004-05 need to be classified for purposes of defining public participation and input requirements.

GTC staff reviewed the projects and made recommendations which were included in the meeting package.

Richard Garrabrant moved to approve the recommended Classification of FY 2004-05 UPWP Tasks in accordance with the GTC Public Participation Policy; William Sullivan seconded the motion. The motion passed unopposed.

- d. Planning Committee concurrence concerning the Approval of UPWP Project Scopes of work

- I. Task 5360 – Preparing Village “Main Streets” for Planning

David Zorn distributed a revised scope of work from the one included in the meeting package that includes a broader range of transportation agencies.

James Brady moved to approve the revised UPWP Project Scope of Work for Task 5360. Terrence Rice seconded the motion. The motion passed unopposed.

2. Task 5610 – RGRTA/City of Rochester ITS Implementation Plan – City of Rochester component

John Thomas discussed the scope of work for the City's component of the RGRTA/City of Rochester ITS Implementation Plan. The original scope was approved in July 2003.

Terrence Rice suggested contacting the Monroe County Water Authority about their AVL system.

Richard Garrabrant moved to approve the UPWP Project Scope of Work for the City of Rochester component of Task 5610. David Zorn seconded the motion. The motion passed unopposed.

6. Planning Committee Information Items

b. Long Range Transportation Plan Update

Richard Perrin updated the Committee on progress made in the development of the Long Range Transportation Plan (LRTP). GTC staff have begun to identify transportation alternatives that will ultimately come before the Committee for review and comment.

The preferred alternatives, as determined by the Committee, will become the recommendations that are included in the LRTP that will be sent to the Board for their consideration. A series of six public meetings will be held in May to solicit proposed alternatives from interested parties including, but not limited to, member agencies, the general public, and community organizations.

GTC staff had originally expected to complete the LRTP for Committee consideration at its August 19 meeting, and (if recommended) subsequent GTC Board consideration at their September 9 meeting. However, the recent nonattainment designation and associated conformity requirements mean it is no longer feasible to expect that the LRTP will be completed earlier than required.

GTC staff requested that the \$7,500 of LRTP contractual services included in the FY 2004-05 UPWP for a facilitator at the second and third series of public meetings be reallocated to Task 1600 Program Reserve. GTC staff feel that they can facilitate the meetings and that the funds would be better used elsewhere.

c. Air Quality Update

Richard Perrin updated the Committee on issues related to the EPA's pending designations for ground-level ozone which were due that morning. As of the time the meeting began, EPA had not announced the designations.

A conference call was conducted on April 7 with EPA regional officials to discuss their intentions to designate the Rochester MSA as nonattainment given the issues raised about the quality of data produced by the monitors. EPA regional officials stated that they felt the data from the monitors was valid and that they remained intent on designating the Rochester MSA as nonattainment.

GTC staff was informed that the State's Congressional delegation was drafting a letter to EPA Administrator Leavitt and that the letter would include the recommendation that the Rochester MSA be designated as unclassifiable.

GTC staff is continuing to move forward with UPWP Task 5290 – Air Quality Planning and Outreach. The consultant was making revisions to the “data needs” technical memo based on GTC staff comments.

7. New Business

David Zorn informed the Committee of the G/FLRPC Spring 2004 Regional Local Government Workshop on May 14. David had registration forms for those interested in attending.

Richard Perrin informed the Committee of the Creating Walkable Communities Conference to be held in Rochester on June 16 and 17, 2004. Postcards and agendas will be mailed to lead elected officials and community groups in the region.

8. Next Meeting

The next Planning Committee meeting will be held May 20, 2004 at 10:00 a.m. at the Livingston County Government Center.

9. Adjournment

The meeting adjourned at 10:30 a.m.