

**GTC PLANNING COMMITTEE MEETING**  
**Genesee Transportation Council Office Conference Room**  
**January 9, 2003**

PLANNING COMMITTEE MEMBERS PRESENT

James Brady, Wayne County Highway Department  
Kevin Crerand, Monroe County – At Large  
Stephen Ferranti, Monroe County – At Large  
Steve Hendershott, Monroe County Supervisors' Association  
Paul Johnson, Monroe County Planning Department  
Kristen Mark Hughes (Committee Vice-Chairman), Ontario County Planning Department  
Charles Nesbitt, Jr., Empire State Development  
Terrence J. Rice, Monroe County DOT  
Thomas Skoglund, Wyoming County Planning Department  
William Sullivan, Rochester City Council  
David Woods (Committee Chairman), Livingston County Planning Department  
David Zorn, G/FLRPC  
Wayne Zyra, Monroe County Legislator

ALTERNATE REPRESENTATIVES PRESENT

David Cook, representing Don Riley, RGRTA  
Rob Slaver, representing Joan Dupont, NYSDOT – Region 4  
John Thomas representing George Stam, City of Rochester

OTHERS IN ATTENDANCE

Bill Bordeau, Seneca County Planning Department  
Deborah Elliott, GTC Staff  
Steve Gleason, GTC Staff  
Brian Lakeman, GTC Staff  
Scott Leathersich, Monroe County DOT  
Larissa Masny, Monroe County Legislature  
Charles Moynihan, NYSDOT – Region 4  
Richard Perrin, GTC Staff  
Lisa Smith, GTC Staff  
James Stack, GTC Staff  
Robert Traver, NYSDOT – Region 4

PLANNING COMMITTEE MEMBERS ABSENT AND UNREPRESENTED

S. William Baker, US EPA  
Philip Brito, FAA  
Donald Cooley, Orleans County Highway Department  
John Czamanske, Yates County Planning Department  
Richard Garrabrant, NYS Thruway Authority  
Timothy Hens, Genesee County Highway Department  
John T. Hicks, NYS Dept of Environmental Conservation  
Jonathan McDade, FHWA  
Larry Stid, City of Rochester  
Clara Wallace-Douglas, FTA

## **I. Call to Order**

David Woods called the meeting to order at 9:03 a.m.

Steve Gleason announced the appointment by Timothy Hens on December 19, 2002 of Carolyn Purpura as the alternate for Genesee County on the Planning Committee. Steve also announced the appointment by Jack Doyle on January 2, 2003 of Kevin Crerand as a member, Mike Garland as his alternate; Timothy Frelier as an alternate for Terrence Rice; and Scott Leathersich as an alternate for Stephen Ferranti on the Planning Committee

## **2. Public Forum**

No public comment was offered.

## **3. Approval of Minutes**

**Wayne Zyra made a motion for approval of the minutes from the November 21, 2002 Planning Committee meeting as submitted. Terrence Rice seconded the motion. The motion passed unopposed.**

At the request of NYSDOT, item 5a was moved forward on the agenda to precede item 4.

## **5. Planning Committee Action Items**

- a. Recommendation to GTC Board concerning **Amending the 2001-2006 Transportation Improvement Program by adding the Routes 36 & 408 Reconstruction project, and by reducing the Construction & Inspection Revenue of and delaying the Construction & Inspection phase of the Route 104 – Greece project** / Proposed Council Resolution 03-1

Charles Moynihan described the NYSDOT TIP Amendment request.

He stated that NYSDOT is withdrawing the TIP Amendment request.

He requested that the Committee consider making an exception to the TIP Development Process and allow the project to be considered on its own merits along with the other submitted projects in the current TIP update cycle.

As a basis for making the exception, Chuck noted that the project was originally reviewed in the 1999-2004 TIP update cycle. He noted that the project was competing favorably but due to the high overall demand for federal funds in the TIP update and the State's more favorable economic situation at that time, NYSDOT voluntarily withdrew the project from consideration and funded it with 100% State funds.

The Committee concurred that this exception represented a very unique situation that would not otherwise warrant consideration.

**James Brady motioned to allow NYSDOT to prepare a TIP Project Application Form to be considered as part of the current TIP update cycle. Kevin Crerand seconded. The motion passed unopposed.**

#### **4. Reports and Action on Old Business**

##### **a. Reports on UPWP Projects and Other Activities**

Steve Gleason reported on GTC Staff and Committee activities:

- The Transportation Safety Information Analysis project has not started
- The RDC and PCC reviewed and finalized the Transportation and Industrial Access survey. City of Rochester and G/FLRPC are scheduled to meet to review the inventory for the City
- The Regional Rights-of-Way Preservation Study project is progressing with all but Orleans, Seneca, Wyoming, and Yates Counties data collected
- A notice to proceed was issued to the consultant, and Steering Committee members are being identified for the Non-Emergency Medical Transportation Study
- Four letters of agreement have been executed and almost all of the cash match funds have been received for the Priority Trails Advancement. Twenty-seven requests for the RFP have been received to date. Proposals are due January 17<sup>th</sup>
- The Congestion Management System Implementation project is awaiting completion of the CMS Plan before starting
- Access Management web page content and summary of access management case studies is awaiting approval by Steve for the Transportation Information Resources project
- Regional Trails Initiative – Phase I is complete and the final published report will be distributed in late January or early February
- GTC received 10 responses to the RFP for the Regional Trails Initiative – Phase 2. The Steering Committee will select a consultant in early February
- GTC and NYSDOT staffs have evaluated the 124 TIP applications received. The TDC will meet immediately following the Planning Committee to review. The draft list of TIP projects will be presented for approval for public review at the February 20<sup>th</sup> Planning Committee meeting
- GTC Staff has been working on UPWP development which will be discussed later in the meeting
- GTC has a new transportation modeling software package on board. TransCAD is state of the art, allowing GTC to expand its transportation modeling capability to include transit and air quality analyses. Implementation is on schedule for use in the new LRTP

### *Monroe County*

Terry Rice reported:

- Pilot project to add Survey Monumentation information to database has been completed to determine resource needs; County to decide whether to continue work in-house or to contract out
- Proposal to have Consultant analyze City and County road segments to identify opportunities for potential lane reconfigurations has been developed; approval of consultant contract anticipated by County Legislature in February 2003

Paul Johnson reported:

- Responses from the survey for the Monroe County Land Use Monitoring project are expected in February

### *Ontario County*

Kris Hughes reported:

- G/FLRPC to proceed with build-out analysis on the Route 332 Corridor Management Study; Analysis of existing Land Use and preliminary future Land Use given to Steering Committee for comment
- An RFP has been issued on the Routes 5 & 20 Corridor Study with a due date of January 13<sup>th</sup>
- A report on the Ontario CATS Bus System Plan is expected at the February Planning Committee meeting pending review by the Board of Supervisors

### *Wyoming County*

Tom Skoglund reported:

- The first meeting of the Steering Committee for the Transportation & Scenic / Historic Resources project in Wyoming County was held January 8<sup>th</sup>. The consultant on the project is Allee, King, Rosen and Fleming

### *Yates County*

Steve Gleason reported:

- The Route 14A Corridor Study had a public meeting on December 12<sup>th</sup> that was well attended. The Steering Committee will meet to develop goals and objectives to guide study recommendations later this month or early February
- John Czamanske will be leaving the Yates County Planning Department by the end of January for a new employment opportunity in Maine

*City of Rochester*

John Thomas reported:

- A kick-off meeting for the Street Condition Rating Update Study was held in mid-December
- Phase 2 of the High Volume Bus Stop Pavement Management Study has begun outside of Downtown. Evaluation of the white topping pavement treatments on Main Street has begun

#### *G/FLRPC*

David Zorn reported:

- Data collection for the 2002 Rural County Land Use Monitoring Report will begin in January 2003
- Main Street Transportation Tools project is on schedule and is expected to be completed by March 31. Staff has begun assembling the draft report
- The Regional Atlas project is moving along. G/FLRPC and GTC staff met to determine the layout and data to be presented. Waiting for data from CTPP to complete the project

#### *RGRTA*

David Cook reported:

- RGRTA staff will be focusing on advancing the Area Wide Job Access and Reverse Commute Plan
- The Strategic Plan for Public Transportation in Wayne County is essentially complete. A presentation to the Board of Supervisors is scheduled for January 27<sup>th</sup>
- The Strategic Plan for Wyoming County is expected to be completed by the end of January. A Steering Committee meeting is scheduled for January 30<sup>th</sup>
- RGRTA staff will be working on the Security and Safety Plan for Public Transportation this month
- The Route Analysis Information System project surveys have been received and data work completed. A meeting will be held on January 17<sup>th</sup> to compare findings with a companion study
- The Alternative Fuels Technology Study scope of work is being finalized and approval is anticipated at the February Planning Committee meeting

#### *Other Agencies*

- A public meeting held on December 3<sup>rd</sup> for the Route 14 Truck Study was well attended. A final report is expected next month
- A letter of agreement has been executed and approved between GTC and the Town of Brighton for the Monroe Avenue/I-590 Interchange Study; the Town (as lead) will

- be setting the next steps.
- A second Steering Committee meeting for the Lexington Avenue Extension Study is being scheduled

b. Any Other Old Business or Announcements

No old business or announcements were reported.

**5. Planning Committee Action Items**

b. Planning Committee Action concerning the **Draft FY 2003-2004 Unified Planning Work Program (UPWP) Public Review Document**

Steve Gleason reviewed the process of the development of the UPWP and highlighted parts of the document. He noted that the UPWP Development Committee met three times and developed a consensus recommendation on a program of projects. Pending approval from the Planning Committee, the public review period will be from January 13 through February 11, 2003. Comments will be compiled on February 12<sup>th</sup> for distribution to the Planning Committee. Planning Committee action on a final Draft UPWP is scheduled for February 20; GTC Board action is scheduled for March 13.

**David Cook motioned to recommend approval of Draft FY 2003-2004 Unified Work Program (UPWP) Public Review Document. Steve Hendershott seconded. The motion passed unopposed.**

c. Planning Committee Action concerning **Regionally Significant Corridors Program – Second Year Call for Projects**

Steve Gleason described the Regionally Significant Corridors Program to date. He noted that the second year Call for Projects was originally scheduled for release in Fall 2002. However, due to the TIP and UPWP Calls for Projects running concurrently, the Planning Committee decided to wait until January to proceed.

Steve reviewed the project application and evaluation package. He noted that this package was revised based on Planning Committee suggestions.

Terry Rice asked how the Congestion Management System could contribute to the evaluation process. Steve responded that the application asks for specific information related to corridor performance. GTC and NYSDOT will be able to use the Congestion Management System to obtain this information for the Committee if the applicant does not have it.

Paul Johnson asked if the deadline date for response to the Call for Projects could be changed. Steve responded that the date was flexible.

**James Brady motioned to approve the Regionally Significant Corridors Program – Second Year Call for Projects with a change in the Project Application due date to February 28. Wayne Zyra seconded. The motion passed unopposed.**

d. Planning Committee Action concerning **Long Range Transportation Plan – Interim Goals & Objectives**

Steve Gleason discussed staff efforts and gave background information on the development of the existing Long Range Transportation Plan Goals & Objectives. He proposed that the existing Goals & Objectives be used on an interim basis for advancing the next LRTP.

The Planning Committee concurred with use of the current LRTP Goals & Objectives to guide development of the new LRTP on an interim basis, pending reauthorization of TEA-21, public input, and Committee input.

**6. Planning Committee Information Items**

a. Revisions to the Federal-Aid Urban Area Boundaries

Steve Gleason provided background information on revisions to the Census Bureau-defined Urban Area Boundaries. The revisions offer the opportunity to smooth out irregularities in the census-defined urban area boundaries, maintain administrative continuity, and encompass fringe areas having residential, commercial, industrial, and/or national defense significance. The revisions will be used in the upcoming highway functional classification update effort.

GTC staff are revising the urban area boundaries within the TMA and will contact the county planners within the TMA and RGRTA for their comments on the revisions. The revisions must be submitted to NYSDOT-Main Office by January 31.

**7. New Business**

No new business was reported.

**8. Next Meeting**

The next Planning Committee meeting will be held on February 20, 2003 at the NYSDOT – Region 4 offices.

**9. Adjournment**

The meeting adjourned at 10:26 a.m.