

Lake Ontario State Parkway Lane Reduction Feasibility Study

Scope of Work

A. Objective

Determine the feasibility of repurposing the eastbound or westbound lanes of approximately 12.7 miles of Lake Ontario State Parkway.

B. Background

Delayed maintenance resulting in the deteriorating condition of the westernmost portion of the Lake Ontario State Parkway – consisting of 12.7 miles in Orleans County - has raised legitimate questions about the long term viability of its continued operation as a divided, four-lane roadway along its most rural portion with the lowest traffic volumes. This Study will investigate whether it is financially feasible to repurpose or decommission the eastbound or westbound lanes or portions thereof, while still providing a continuous Parkway, albeit with reduced lanes, in Orleans County. It is furthermore the purpose of this Study to analyze whether a reduced transportation footprint will result in better maintenance of the Parkway as it exists in Orleans County.

C. Tasks

1. Project Kick-Off Conference

The County, the Genesee Transportation Council, and other appropriate entities shall hold an initial meeting to review the project scope and project requirements, roles and responsibilities of project partners and entities involved in preparing the Study, the selection process for procuring consultant services for the project, SEQRA compliance requirements, and the schedule for achieving certain milestones.

2. Orleans LOSP Advisory Committee

The County shall establish an Orleans LOSP Advisory Committee to oversee all aspects of the project in cooperation with municipal officials and the project consultant. The Committee shall be representative of project stakeholders, including representative of State, County, the host municipalities of Carlton and Kendall, and non-governmental and community based organizations.

3. Request for Proposals

The County and GTC staff will jointly prepare a Request for Proposals (RFP) for consulting planning services, including a complete description of the project, expected final results, a schedule for completion, and criteria for selecting a preferred proposal. GTC staff will issue the RFP.

4. Consultant Selection

In consultation with the Genesee Transportation Council, the County and an appropriate review committee shall review all proposals received as a result of the RFP. At a minimum, the following criteria shall be used in evaluating consultant responses

- Quality and completeness of the response.
- Understanding of the proposed scope of work.
- Qualifications and relevant experience with respect to the tasks to be performed.
- Reputation among previous clients.
- Ability to complete all project tasks within the allotted time and budget

Incomplete proposals that do not address all of the requested components will not be accepted for review and consideration.

5. Consultant Contract Preparation and Execution

The Genesee Transportation Council shall prepare and draft a contract to conduct project work with the selected consultant. The contract shall prepare a detailed work plan with adequate opportunity for review at appropriate stages of project completion, a payment schedule, and a contract cost.

6. Project Initiation Meeting

The County shall hold a meeting with the consultant and the Orleans LOSP Advisory Committee to review project requirements, roles and responsibilities.

7. Inventory and Analysis of Transportation Assets and Existing Conditions

Transportation assets at their conditions within the Study area will be inventoried and evaluated by the consultant to determine condition and projected remaining useful life. Scheduled maintenance, repairs, or improvements of LOSP assets in the study area shall also be identified. The Orleans County Department of Planning and Development will assist in providing background spatial data and preparing base maps for the consultant as needed for graphic illustration.

8. First Public Meeting

Consultant shall present findings of existing conditions within the Study area to solicit input from the Orleans LOSP Advisory Committee and the general public.

9. Consultant Alternatives for Lanes to be Reduced and/or Repurposed

After having identified relevant governmental policies and plans for consistency, the consultant shall present alternatives to the Orleans LOSP Advisory Committee and solicit their input regarding the most feasible route and length for reducing or repurposing the eastbound or westbound lanes or portions thereof, based on inventory of assets, cost, natural features, LOSP ingress/egress points, and any other relevant factors that assist in making said recommendations. Consultant recommendations

should include recurring costs, if any, of maintenance related to recommended lane repurposing and/or reduction. The Orleans County Department of Planning and Development will assist in providing background spatial data and preparing base maps for the consultant as needed for graphic illustration.

10. Recommendations Selected

The Orleans LOSP Advisory Committee shall select preferred alternatives for LOSP study area.

11. Completion of Draft Report

The consultant shall draft report based on Orleans LOSP Advisory Committee recommendations.

12. Second Public Meeting

The consultant in coordination with the County shall conduct a public meeting to solicit public input and reaction to the draft report.

13. Final Report Completed

The consultant shall produce a final report. The final report shall also describe an implementation strategy.

D. Products

Deliverables shall include a draft report, final report and executive summary. The final report and executive summary should be both electronic and photocopy-ready. PowerPoint presentations should be among the media utilized to convey findings recommendations at public meetings. There shall be 15 hard copies produce of the final report and executive summary.

E. Public Participation Plan

This project shall be steered by the Orleans LOSP Advisory Committee with broad representation of stakeholder interest in the LOSP in Orleans County. Meetings shall be held in compliance with New York State Open Meeting Law. Minutes shall be taken at all meetings. Meeting announcements, minutes, draft and final reports shall be posted on a page of Orleans County's official web site. Those who cannot attend public meetings due to conflict will be invited to provide comments through alternate means, including but not limited to electronic.

F. Schedule

The process is expected to take approximately 15 months. If the Work Program is approved in May 2016, the final report is expected to be completed in September or October of 2017.

G. Project Budget

Sources of Funds		Uses of Funds	
	FY 2016-17		FY 2016-17
<u>Federal Funds</u>		<u>GTC</u>	
FHWA	\$55,000	Staff	\$0
FTA	0	Contractual	0
Subtotal	\$55,000	Subtotal	\$0
<u>Matching Funds</u>		<u>Other Agency</u>	
State (In-kind)	\$0	Staff	\$0
Local (In-kind)	9,000	Contractual	55,000
Local (Cash)	0	In-kind Exp.	9,000
Subtotal	\$9,000	Subtotal	\$64,000
<u>Total</u>	<u>\$64,000</u>	<u>Total</u>	<u>\$64,000</u>