

**MEMORANDUM**

**TO:** GTC Planning Committee Members & Alternates  
**FROM:** James Stack, Executive Director /s/  
**DATE:** April 5, 2017  
**SUBJECT:** Revised UPWP Project Scopes of Work

The Planning Committee must approve a Scope of Work for each new project in the Unified Planning Work Program (UPWP). If a project sponsor wishes to significantly alter the scope of work as a project progresses, they seek concurrence on the change from the Planning Committee.

RGRTA has requested revisions to the following UPWP project Scopes of Work for your review and consideration:

1. **Task 8538 – RTS Route Overhaul and Refinement Analysis** (RGRTA)
2. **Task 8540 – Super Transit Zones Development Study** (RGRTA)

An explanation of the proposed revisions is attached. Pending Planning Committee concurrence on the proposed revisions to the approved Scopes of Work referenced above, these projects can continue.

***Recommended Action:***

*Consider the revisions to UPWP Project Scopes of Work referenced above for approval.*