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GENESEE TRANSPORTATION COUNCIL
QUARTERLY BOARD MEETING
Brighton Town Hall
2300 Elmwood Avenue
Brighton, NY

December 13, 2018

GTC BOARD MEMBERS PRESENT
Robert Bausch, Genesee County and Genesee/Finger Lakes Regional Planning Council (G/FLRPC)
Daniel Hogan, Monroe County – At Large
David LeFeber, Livingston County
John F. Marren, Ontario County (Chairperson)
James McIntosh, City of Rochester At-Large
William Santos, Monroe County Planning Board
Douglas Paddock, Yates County

ALTERNATE REPRESENTATIVES PRESENT
Kevin Bush, New York State Department of Transportation (NYSDOT), representing Paul Karas
Bill Carpenter, Rochester Genesee Regional Transportation Authority (RGRTA), representing Geoffrey Astles
Jerry Davis, Wyoming County, representing A. Douglas Berwanger
Tim Frelier, Monroe County, representing Cheryl Dinolfo
Stephen Golding, Empire State Development Corporation, representing Howard Zemsky
Andrea Guzzetta, Rochester City Council, representing Loretta Scott
Scott Leathersich, Monroe County At-Large, representing William Napier
Ken Miller, Wayne County, representing Steve LeRoy
William Moehle, Monroe County Supervisors Association, representing John Moffitt
Mitch Rowe, Seneca County, representing Robert Shipley

GTC BOARD MEMBERS ABSENT AND UNREPRESENTED
Henrika Buchanan-Smith, Federal Transit Administration (FTA)
Dr. Joseph Carbone, Monroe County
Matthew Driscoll, New York State Thruway Authority (NYSTA)
Lynne Johnson, Orleans County
Michael Canavan, Federal Highway Administration (FHWA)
Lovely Warren, City of Rochester
Basil Seggos, New York State Department of Environmental Conservation
Steven Urlass, Federal Aviation Administration (FAA)
David L. Watson, Rochester City Planning Commission

OTHERS IN ATTENDANCE
Rochelle Bell, Monroe County Planning
Jody Binnix, GTC staff
Frank Billittier, NYSDOT
Sean Carrington, NYS Thruway Authority
Angela Ellis, Livingston County
Peter Ingalsbe, Ontario County
Jeffery Jamberdino, NYSDOT
Joel Kleinberg, NYSDOT
Chris Sichak, Erdman Anthony, Inc.
James Stack, GTC staff
John Thomas, Rochester At-Large
James Willer, NYSDOT
David Zorn, G/FLRPC

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1. Call to Order and Roll Call

Chairperson Marren called the meeting to order at 8:33 a.m.

Jody Binnix, GTC staff, called the roll; a quorum was present.

2. Public Forum

No one from the public spoke during the Public Forum.

3. Approval of Minutes

Chairman Marren noted that draft minutes from the September 6, 2018, GTC Board meeting were included in the meeting package. Chairman Marren added that Minutes from the November 8, 2018 Planning Committee meeting are provided for informational purposes.

James Stack offered the following correction: The minutes currently list Chairman Marren as the GTC Board representative for the Genesee/Finger Lakes Regional Planning Council. The correct GTC Board representative for the Genesee/Finger Lakes Regional Planning Council is Robert Bausch.

William Santos moved to approve the minutes from the September 6, 2018, Quarterly Meeting as corrected; Bill Carpenter seconded the motion. The motion passed unopposed.

4. Communications and Announcements

James Stack made the following announcements:

- Darin Ramsey, Program Manager for Active Transportation, has taken a position at the City of Rochester effective December 7.
- On behalf of GTC, James thanked Jim Willer for his dedication to the region and participation on the GTC Planning Committee, GTC Board, and TIP Development Committee, and offered best wishes on his retirement.

Kevin Bush introduced Frank Billittier to the GTC Board as Jim Willer's interim replacement.

5. Reports and Action on Old Business

a. Planning Committee Report

Scott Leathersich provided the following report:

The Planning Committee met November 8 and recommends that the GTC Board:

- Accept reports as evidence of completion of four Unified Planning Work Program tasks:
  - *Rochester Mobility Enhancement Study* (UPWP Task 8516)

  - *County Road 16 Pedestrian and Bicycle Accommodations Feasibility Study* (UPWP Task 6532)
  - *2017 Land Use Report for Monroe County, New York* (UPWP Task 4210)
  - *2017 Regional Land Use Monitoring Report* (UPWP Task 4220)
- Amend the *National Performance Measures Report for the Genesee-Finger Lakes Region*
- Amend Chapter 2 of the *2017-2020 Transportation Improvement Program*
- Amend the *2017-2020 Transportation Improvement Program* as requested by RGRTA and NYSDOT

Additionally, the Planning Committee took the following action:

- Approved seventeen administrative modifications to the *2017-2020 Transportation Improvement Program* as requested by NYSDOT:
  - Deferring phases of the County Road 46 & Smith Road Intersection Improvement project
  - Deferring phases of the Pedestrian Safety Action Plan Implementation Phase III (Monroe County) project
  - Deferring phases of the Pedestrian Safety Action Plan Implementation Phase III (City of Rochester) project
  - Deferring phases of the I-490 at I-590 MbC project
  - Deferring phases of the I-390 Interchange Improvements @ 490 (Stage 2) project
  - Deferring phases of the Ridgeway Avenue Safety Improvements project
  - Deferring phases of the Rt 31 over Erie Canal Bridge (West) Rehabilitation project
  - Deferring phases of the Rt 15 from Rt 252 to I-390 Corridor Improvements project
  - Deferring phases of the 5-Bridge Preventive/Corrective Maintenance project
  - Deferring phases of the City of Batavia Pedestrian Way project
  - Deferring phases of the Preventive Bridge Maintenance – 4 Bridges project
  - Deferring phases of the Joint Repair (Regionwide) project
  - Deferring phases of the Rt 63 over the Genesee River Bridge Replacement and Court Street Intersection Improvement project
  - Deferring phases of the Mason Road Sidewalks project
  - Deferring phases of the Village of Holley Sidewalk Reconstruction project
  - Increasing the Total Cost of the Cumming Nature Center Trails Improvement project

  - Deferring phases of the Railroad Crossing Improvement Project at Quaker Rd and Canandaigua Rd project
- Approved the Scope of Work for one Unified Planning Work Program task:
  - Task 5205 – Genesee-Finger Lakes Scenario Tool

b. GTC Staff Report

James Stack provided the following report:

<u>FY 2019-2020 Unified Planning Work Program (UPWP)</u>

As previously reported, the next round of proposal solicitation for the Unified Planning Work Program, or UPWP, kicked off on September 14 with applications due by October 19. Once again, we emphasized that the UPWP supports planning partnerships between GTC and local communities. The UPWP provides federal funds for transportation planning activities undertaken by GTC, its member agencies, and on behalf of other municipalities throughout the nine-county Genesee-Finger Lakes Region. It conveys the annual work program conducted by and on behalf of GTC.

GTC received 25 applications requesting about $1.7 million. GTC staff initially expected to make $950,000 available for projects. At its November 8 meeting, the Planning Committee agreed with the staff recommendation not to continue the Genesee-Finger Lakes Regional Flood Vulnerability Model, task # 7910. After researching different flood model tools and associated data needs, GTC staff determined that this effort would have limited benefit relative to our needs. Given the nature of flood models, the tools are much broader than our areas of interest. They are more suitable for environmental resource and/or emergency preparedness agencies. The completed Critical Transportation Infrastructure Vulnerability Assessment, coupled with the current effort focused on off-system bridges, provides the information we need for planning and investment decision-making. This allowed another $50,000 to be made available for new projects.

GTC staff worked with the UPWP Development Committee (UDC), consisting of representatives of the member agencies in the Metropolitan Planning Area, to prioritize project proposals. The UDC held three in-person meetings. At its last meeting, staff raised the possibility of freeing up funds from the MAP-21/FAST Act Implementation Program, task 3106. This task has been on the UPWP for several years as we waited for and then addressed new planning requirements resulting from MAP-21 and the FAST Act. The only outstanding issue was the potential to cover health care expenses associated with transitioning to a self-funded insurance model. The UDC prioritized additional projects to be funded if funding could be made available. On Tuesday, staff received confirmation that we would not need to set aside any funds from the current UPWP for health care expenditures. Therefore, we were able to make another $164,000 available, totaling $1,164,000 for new projects.

On November 9, staff received this year's guidance from NYSDOT. Among other items, there is a request to provide the final, adopted UPWP earlier in March to allow

a smoother set up going into the new fiscal year on April 1. For this reason, our next meeting will be on the first Thursday of March, 2019.

GTC staff is developing the draft UPWP document based on the UDC recommended program of projects for the Planning Committee's consideration and approval for public review in January. After a 30-day public review, the Planning Committee will make a final recommendation for your consideration at its February meeting. The GTC Board is expected to consider and adopt the UPWP at its March 2019 meeting. The UPWP will go into effect on April 1, 2019.

FFY 2020-2023 Transportation Improvement Program (TIP)

As previously reported, on September 5, GTC staff distributed the joint GTC/NYSDOT-Region 4 Call for Projects for the upcoming FFY 2020-2023 Transportation Improvement Program or TIP. The TIP is a staged multi-year program of projects. It identifies the timing and funding of all highway, bridge, transit, bicycle, pedestrian, and other surface transportation projects scheduled for implementation over the next four years that use federal transportation funds. The 2020-2023 TIP will encompass the federal fiscal years beginning October 1, 2019 and concluding September 30, 2023

Final applications were originally due on November 9. However, in late October, NYSDOT confirmed they would not be able to submit their regional TIP applications for consideration until after Main Office has approved the NYSDOT Program Update. The Program Update process involves all NYSDOT regions and is responsive to Main Office priorities. The NYSDOT Program Update is expected to conclude in "late fall".

After consulting with the TIP Development Committee, it was agreed to extend the application deadline to January 18, 2019. A notice of the extended deadline was sent to everyone that was sent the original Call for Projects. In addition, we sent the notice to others that attended the TIP Applicant Workshop. Based on a suggestion from Kevin Rooney of Wayne County, we also reached out to area Engineering firms that might be assisting smaller municipalities with their TIP applications.

The extended deadline will have an impact on the TIP development schedule. Rather than preparing a list of projects for Planning Committee consideration at its February meeting, that list will be presented in April. By deferring the May meeting one week from the typical schedule, we can conduct a 30-day public review between those meetings and a subsequent 10-day public review, if needed, after the May meeting. Any comments from the 10-day review would be provided directly to the GTC Board when you consider the draft TIP at their June meeting.

c. Old Business

1. Federal Legislative and Funding Update

   James Stack provided the following report:

   As part of a “minibus” Appropriations bill, a Continuing Resolution to fund transportation programs through December 7 was signed into law on September 28. The funding levels were the same as FFY 2018. Due to President Bush’s death, Congress and the Administration passed another Continuing Resolution through December 21. Congress and the Administration must either finalize the remaining FFY 2019 Appropriations during the lame duck session or pass another Continuing Resolution by December 21 to avoid a shutdown of a portion of the government.

2. TIP Staff Modifications Report

   James Stack directed GTC members to the summary provided in the agenda package for an overview of the staff modifications enacted since the September 6 meeting in accordance with the TIP Procedures Manual.

6. Action Items

a. Accepting reports as evidence of completion of a UPWP Task

Chairman Marren suggested grouping proposed Resolutions 18-77 through 18-80 into a single action; no Member or Alternate objected.

James Stack noted each of these Resolutions were recommended for Board approval by the Planning Committee at its November 8 meeting. The materials for this item start on page 32 of the meeting package.

(1) Accepting the *Rochester Mobility Enhancement Study* as evidence of completion of UPWP Task 8516 / Proposed Resolution 18-77

This project was conducted by the City of Rochester. The Executive Summary of the project starts on page 33 of the meeting package. The purpose of the project was to examine and propose revisions to the City's zoning ordinance and zoning map as part of the City's comprehensive plan update project. It was primarily focused on transit-supportive development. The study identified 12 corridors in Rochester where transit-supportive development efforts will be focused. This study complements the Reimagine RTS initiative and the Rochester Comprehensive Access and Mobility Plan. There are 7 specific recommendations for how to encourage transit-supportive development in Rochester.

(2) Accepting the *County Road 16 Pedestrian and Bicycle Accommodations Feasibility Study* as evidence of completion of UPWP Task 6532 / Proposed Resolution 18-78

This project was conducted by Ontario County. The Executive Summary of the project starts on page 41 of the meeting package. The purpose of the project was to develop feasible transportation planning and design concepts that will improve safety and accessibility for pedestrians and bicyclists along County Road 16 on the west side of Canandaigua Lake in the Town of Canandaigua. The study identified specific recommendations for how to make the corridor safer for non-motorized users.

(3) Accepting the *2017 Land Use Report for Monroe County, New York* as evidence of completion of UPWP Task 4210 / Proposed Resolution 18-79

This project was conducted by Monroe County. The Executive Summary of the project starts on page 48 of the meeting package. The purpose of the project was to document land use and development trends in Monroe County for use in updating the GTC Travel Demand Model.

(4) Accepting the *2017 Regional Land Use Monitoring Report* as evidence of completion of UPWP Task 4220 / Proposed Resolution 18-80

This project was conducted by the Genesee/Finger Lakes Regional Planning Council. The Executive Summary of the project starts on page 51 of the meeting package. The purpose of the project was to document land use and development trends in the Genesee-Finger Lakes Region for use in updating the GTC Travel Demand Model.

William Carpenter moved to approve proposed Resolutions 18-77 through 18-80; Daniel Hogan seconded the motion. The motion passed unopposed.

b. Amending the *National Performance Measures Report for the Genesee-Finger Lakes Region* / Proposed Resolutions 18-81

James Stack noted that this Resolution was recommended for Board approval by the Planning Committee at its November 8 meeting.

Under the National Performance Measures requirements, the Rochester Genesee Regional Transportation Authority (RGRTA) and the New York State Department of Transportation (NYSDOT) are responsible for establishing targets for specific performance measures. GTC has elected to adopt the RGRTA and NYSDOT targets as each performance measure area was finalized. Since RGRTA and NYSDOT have the opportunity, and sometimes obligation, to adjust their performance targets outside of the MPO process, GTC adopted a stand-alone document for the National Performance Measures to provide greater flexibility for GTC to respond to changes

made by the "owner" of a performance target without the need to amend the Long Range Transportation Plan.

NYSDOT recently notified GTC that an error was discovered in the formula used to calculate the 2018 baseline for the Level of Travel Time Reliability measures (LOTTR – Interstate and LOTTR – Non-Interstate NHS). Accordingly, NYSDOT adjusted the 2018 baseline and recalculated the 2020 and 2022 targets for the LOTTR measures. The overall method and underlying data to calculate the measures has not changed.

NYSDOT has requested that GTC revise the LOTTR measure and corresponding targets at the first available opportunity. The National Performance Measures Report for the Genesee-Finger Lakes Region presented the LOTTR measures as part of Table 12, the revised figures are presented in the cover memo on page 53.

The Final Rule on Transit Asset Management (TAM) requires MPOs to coordinate with the transit providers to set TAM performance targets. RGRTA adopted their Transit Asset Management Plan (TAMP) on September 30, 2018. Accordingly, GTC is seeking to update previously reported TAM performance measures to reflect the updates brought about by the adoption of RGRTA's TAMP as reflected in the cover memo on page 54. Exhibit 1 of Proposed Resolution 18-81 provides the proposed changes to the Performance Measures Report.

Kevin Bush moved to approve proposed Resolution 18-81; Scott Leathersich seconded the motion. The motion passed unopposed.

c. Amending Chapter 2 of the *2017-2020 Transportation Improvement Program* / Proposed Resolution 18-82

James Stack noted that this Resolution was recommended for Board approval by the Planning Committee at its November 8 meeting.

The FAST Act of 2015 required the development performance management and performance-based planning and programming requirements. The Final Rules established national Performance Measures across four subject areas, including Transit Asset Management. Each MPO, such as GTC, is required to establish Performance Targets that address the Performance Measures to use in tracking progress toward attainment of critical outcomes for the region. To meet this planning requirement, the GTC Board has adopted the National Performance Measures Report for the Genesee Finger Lakes Region to incorporate the respective measures and targets.

Additionally, the Final Rule states that MPO TIPs "shall include, to the maximum extent practicable, a description of the anticipated effects of the transportation improvement program toward achieving the performance targets established in the metropolitan transportation plan, linking investment priorities to those performance targets".

As the only provider of public transportation in our region, RGRTA has identified performance measures and targets that were adopted via their Transit Asset Management Plan on September 30, 2018.

Any TIP amended or adopted after October 1, 2018 must include a description for the Transit Asset Management Performance Measures and Targets. The remaining Performance Measures have specific dates to comply with this requirement. Without the relevant topical description, FHWA and FTA are precluded from approving TIP Amendments or a new TIP after each new deadline. To that end, the New York State Association of Metropolitan Planning Organizations (NYSAMPO), has collaborated with NYSDOT, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) to develop common language that can be used in MPO TIPs across New York State to provide a description of the anticipated effects of the TIP towards achieving the Performance Targets.

Exhibit 1 of Proposed Resolution 18-82 provides the proposed changes to the TIP narrative to incorporate Transit Asset Performance Measures and the anticipated effects of the transit projects in the TIP on those measures.

William Carpenter moved to approve proposed Resolution 18-82; William Moehle seconded the motion. The motion passed unopposed.

d. Amending the *2017-2020 Transportation Improvement Program* / Proposed Resolutions 18-83 through 18-88

Chairman Marren suggested grouping proposed Resolutions 18-83 through 18-88 into a single action; no Member or Alternate objected.

James Stack noted that each of these Resolutions were recommended for Board approval by the Planning Committee at its November 8 meeting.

(1) Amending the *2017-2020 TIP* by adding the RTS Advanced Environmental Service Building project / Proposed Resolution 18-83

This amendment is requested by RGRTA after they were awarded competitive discretionary federal transit funds. These federal funds are only 20 percent of the total cost. A significant share of the project funding is from New York State.

(2) Amending the *2017-2020 TIP* by deferring the Construction phases of the Falls Road Railroad Crossing project / Proposed Resolution 18-84

This amendment is requested by NYSDOT. The Plans, Specifications, and Estimates (PS&E) were not approved prior to the end of the last Federal Fiscal Year so funds could not be obligated for construction. The funds for this project are managed by NYSDOT-Main Office. This change does not affect any other project.

(3) Amending the *2017-2020 TIP* by changing the project limits of the NYSDOT Bridge Deck Preventative Maintenance (7 Locations) project / Proposed Resolution 18-85

This amendment is requested by NYSDOT. BIN 1043490 is NY 256 over Conesus Creek in the Town of Livonia. This bridge was determined to be an unsuitable candidate for this level of treatment and will be considered at a later time. Staff Modification 2018-8, approved October 19, 2018, reduced the Total Cost to preserve obligation authority prior to Federal authorization in advance of this action.

(4) Amending the *2017-2020 TIP* by deferring the Construction phases of the Erie Canalway Trail West of NYS Route 414 project / Proposed Resolution 18-86

This amendment is requested by NYSDOT on behalf of the Village of Clyde. The Plans, Specifications, and Estimates (PS&E) were not approved prior to the end of the Federal Fiscal Year so funds could not be obligated for construction. The funds for this project are not available to any other project. The delay was due to necessary coordination with CSX railroad.

(5) Amending the *2017-2020 TIP* by reinstating the Rt 63 FLAP Project – Iroquois National Wildlife Refuge project / Proposed Resolution 18-87

This amendment is requested by NYSDOT. The source of Federal funds is the Federal Lands Access Program (FLAP), managed by NYSDOT Main Office. This project was previously managed by the Eastern Federal Lands Highway Division (EFLHD). NYSDOT has been successful in obtaining additional grant funds and will now cooperatively deliver a larger FLAP project. EFLHD asked that the project be reinstated on the TIP by GTC.

(6) Amending the *2017-2020 TIP* by changing the project limits of the Joint Repair, Regionwide project / Proposed Resolution 18-88

This amendment is requested by NYSDOT. Several locations originally contemplated to be addressed under this project were able to be addressed under other contracts. NYSDOT has identified additional locations that are consistent with the original project to maximize the number of bridges that can be addressed.

Scott Leathersich moved to approve proposed Resolutions 18-83 through 18-88; James McIntosh seconded the motion. The motion passed unopposed.

7. New Business

a. Supporting the *New Yorkers for Better Public Transportation* initiative/ Proposed Resolution 18-89

Bill Carpenter gave an overview of the New Yorkers for Better Public Transportation (NY4BPT) initiative. The NY4BPT is a coalition of people from New York State that want greater investment in New York's public transit systems. There is a transformation taking place in transportation with new mobility options, such as Lyft, Uber, and bike share, which is raising the standard for traditional public transit services. The Rochester Genesee Regional Transportation Authority has joined NY4BPT. The NY4BPT has developed a Statewide Action Plan that includes increases for New York's public transit systems.

Daniel Hogan moved to approve proposed Resolution 18-89; Kevin Bush seconded the motion. The motion passed unopposed.

8. Next Meeting

Chairman Marren stated that the next GTC Board meeting is scheduled for March 7, 2019 – Brighton Town Hall, 2300 Elmwood Avenue in Brighton.

James Stack noted that a full 2019 meeting Calendar is included at the end of this meeting package.

9. Adjournment

The meeting adjourned at 9:24 a.m.