

**GENESEE TRANSPORTATION COUNCIL
PLANNING COMMITTEE MEETING**

**Ontario County Human Resources Building
3019 County Complex Drive, Canandaigua**

May 9, 2019

PLANNING COMMITTEE MEMBERS PRESENT

Timothy Frelier, Monroe County
Erik Frisch, City of Rochester – At-Large
Todd Gadd, Wyoming County
David Hartman, Yates County
Robert Kiley, Monroe County Supervisors' Association
Scott Leathersich, Monroe County – At-Large (Chairperson)
Chris Reeve, NY State Department of Transportation (NYSDOT) – Region 4
Kevin Rooney, Wayne County
Mitchell Rowe, Seneca County
William Wright, Ontario County
David Zorn, Genesee/Finger Lakes Regional Planning Council (G/FLRPC)

ALTERNATE REPRESENTATIVES PRESENT

Eric Farr, Rochester Genesee Regional Transportation Authority (RGRTA), representing Bill Carpenter
Don Higgins, Livingston County, representing Angela Ellis

PLANNING COMMITTEE MEMBERS ABSENT AND UNREPRESENTED

Rochelle Bell, Monroe County Planning Board
James Bensley, Orleans County
Maria Chau, Federal Highway Administration (FHWA)
Stephen Golding, Empire State Development Corporation
Andrea Guzzetta, Rochester City Council
Tim Hens, Genesee County
Thomas Hurley, NYS Thruway Authority
Norman Jones, City of Rochester
Dorraine Kirkmire, Rochester City Planning Commission
David Lindsay, Monroe County – At-Large
Mike Rockow, Monroe County
Steven Ulass, Federal Aviation Administration (FAA)
(Vacant), Federal Transportation Administration (FTA)
(Vacant), Monroe County Supervisors' Association
(Vacant), NYS Department of Environmental Conservation (NYSDEC)

OTHERS IN ATTENDANCE

Kimberly Baptiste, Bergmann	Richard Perrin, T.Y. Lin International
Jody Binnix, GTC staff	Christine Quinlan, Village of Avon
Tom Detire, Bergmann	Sarah Reynolds, Town of Canandaigua
Doug Finch, Town of Canandaigua	Terry Rice, Barton and Loguidice, Inc.
Fred Frank, WSP	Emily Royce, G/FLRPC
Harriet Haynes, Seneca County	James Stack, GTC staff
Tim Jensen, Ontario County	Phil Swanson, Village of Avon
Dennis Judson, Fisher Associates, Inc.	Bonnie Taylor-Davis, Village of Avon
Joel Kleinberg, NYSDOT – Region 4	Louise Wadsworth, Livingston County Economic Development
Alex Kone, GTC staff	Robert Williams, GTC staff
John Papponetti, Orleans County	

1. Call to Order & Introductions

Scott Leathersich, Planning Committee Chairperson, called the meeting to order at 10:02 a.m. Members, Alternates, and others present introduced themselves.

2. Public Forum

Nobody from the public spoke during the Public Forum.

3. Approval of Minutes

William Wright moved to approve the minutes from the February 14, 2018 Planning Committee meeting; Tim Frelier seconded the motion.

4. Reports and Action on Old Business

a. Reports on UPWP Projects and Other Activities

GTC

Jim Stack reported:

- 3100 - GTC Strategic Planning:
Staff has prepared a Self-Certification document to be considered under agenda item 5.f.
- 5200 - Long Range Transportation Plan Update/Implementation:
No new activity to report.
- 5205 - Genesee-Finger Lakes Scenario Tool:
A contract has been fully executed. A project kick-off and related work sessions are scheduled for Monday and Tuesday, May 13 and 14.
- 5751 - Genesee-Finger Lakes Regional Local Bridge Vulnerability Assessment:
The project is being presented for closeout under agenda item 5.b.1.
- 5902 - I-490 Integrated Corridor Management (ICM) Plan:
No new activity to report.
- 6240 - Vulnerable Users Safety Assessment Program Phases 1 & 2:
The consultant is finalizing draft reports for each Roadway Safety Audit and has provided about half of them to the respective review teams for review and comment.
- 7110 - Congestion Management Process (CMP):
GTC staff has integrated the CMP toolbox into LRTP 2040.
- 7115 - Greater Rochester Regional Commuter Choice Program:
Per the Roceasyride website privacy policy, we need explicit permission to transfer user information to NY511 for migrating to the new platform. GTC staff sent an email to each registered user on May 8. User information will be transferred in early June.
- 7121 - Travel Time Data Collection Program:
The third and final 1-year option for access to INRIX data was executed on April 22. Staff has met with INRIX to discuss other potential data services. Over the

next several months we will need to determine what traffic data needs we have going forward and issue a new RFP or RFQ to pick up when the current agreement ends.

- 7212 - Lake Ontario State Parkway Lane Transportation Alternatives Feasibility Study:
NYSDOT is refining operations and maintenance data to support the consultant's analysis. The consultant has indicated that, once they have the refined data, they will be able to wrap up the study in short order. We would then be able to work with the Steering Committee to identify a preferred alternative to present to the public.
- 7620 - Genesee-Finger Lakes Regional Performance Measurement Monitoring & Evaluation System:
A contract has been fully executed. A project kick-off meeting has been scheduled for May 29.
- 7703 - Transportation Impacts on Economic Development in the Greater Rochester International Airport (GRIA) Area:
GTC staff is working to schedule meetings with other stakeholders before finalizing the Scope of Work. A Scope of Work is expected to be presented to the Planning Committee in the summer.
- 7900 - Cross Asset Highway and Bridge Evaluation and Prioritization Tool:
This project is on the backburner. GTC is considering options to rework the RFQ and will make a decision whether or not to reissue it.
- 8170 - Livingston County Human Services Trip Planning Website:
The project is essentially complete. GTC staff will coordinate with Livingston County on a closeout presentation at a future meeting.
- 8542 - Greater Rochester Transportation Management Association Feasibility Plan:
No new activity to report.

G/FLRPC

David Zorn reported:

- 4103 - Genesee Finger Lakes Region Local Update of Census Addresses 2020:
Phase 1 is complete. The staff is preparing for feedback to be received by August and is connecting with municipalities to collect new address created in 2018 or later.
- 4220 - Regional Land Use Monitoring Report:
The report development is underway. Currently awaiting survey responses.

Monroe County

Tim Frelier reported:

- 4210 - Monroe County Land Use Monitoring:
Have heard from all municipalities who will provide information by July in order to have a Draft Report by September.

- 6230 - Monroe County High Accident Location Program:
Two additional locations have been completed since the February Planning Committee meeting. 30 out of 49 locations have been completed to date.

NYS DOT

Jim Stack reported:

- 6232 - NYS DOT Safety Investigations and Analysis:
A contract has been fully executed. After discussion among the project team, it has been decided that the most efficient way to progress this project is to analyze the Route 15 (West Henrietta Road) corridor in support of a forthcoming scoping effort.
- 7951 - O'Rorke Bridge Operations and Maintenance Analysis and Strategy:
The Scope of Work needs to be developed

Ontario County

Jim Stack reported:

- 8777 - Ontario County SR 364/CR 11 Active Transportation Corridor Plan:
A joint back-to-back meeting of Steering Committees for this project (kick off meeting) and the Lake Shore County Parks study (final meeting) was held April 2. GTC Staff has provided crash data for the project area. The parks study is wrapping up and has identified traffic issues that will inform this study.

City of Rochester

Erik Frisch reported:

- 7702 - City of Rochester Comprehensive Access & Mobility Plan:
The final Project Steering Committee meeting was held in February. Final revisions to the Priority Projects deliverable and Rochester Street Design Guide are undergoing an internal review. The consultant is finalizing the final report.

RGRTA

Eric Farr reported:

- 8426 - RTS Access Ridership and Facility Evaluation:
The project is expected to close out in July.
- 8538 - RTS System Redesign:
The final report will be presented at the June 29 RGRTA Board of Commissioners meeting. Implementation (new service network rollout) is expected in June 2020.
- 8541 - Mobility Management Implementation Study:
RTS has received the final draft report from the consultant and is working on scheduling a project close-out either in this summer.

Wayne County

Jim Stack reported:

- 6233 – Wayne County High Accident Location Study:
Scope of Work expected to be presented at the July Planning Committee meeting.
- 8621 - Ontario Midland Strategic Plan:
GTC Staff obtained authorization to execute a contract at the May 2 RGRTA Board of Commissioners meeting. Staff is progressing on contract execution.
- 8778 – Gananda Parkway Pedestrian & Bicycle Active Transportation Plan:
GTC staff has been working with Wayne County Planning on a Scope of Work that is expected to be presented at the July Planning Committee meeting.

Other Agencies

Jim Stack reported:

- 6518 - Route 390 Multi-Use Trail Restoration and Safety Improvement Study:
The Town of Greece reached out to GTC staff last week to put a pause on the project to reassess the impact of Canal Corp. plans on the Canalway Trail and NYS DOT plans for the Route 390 Trail.
- 6812 - Honeoye Falls Circulation, Accessibility, and Parking (CAP) Study:
The project kick-off meeting was held on March 5. The consultant team is making progress on inventorying existing conditions.
- 6813 - Penn Yan Circulation, Accessibility, and Parking (CAP) Study:
A Steering Committee meeting was held May 8. The existing conditions report is complete. The next Steering Committee meeting will be held in June.
- 7577 - Mt. Morris-Leicester Route 36 Corridor Study:
A stakeholder meeting is scheduled for May 20 so the particulars of the project can be discussed. A Scope of Work is expected to be presented in the summer.
- 8764 - Pittsford Active Transportation Plan:
Project was accepted by the GTC Board at its March 7, 2019 meeting.
- 8774 - Geneseo Active Transportation Plan:
Consulting team has conducted the inventory and identified priority intersections. The team has completed field work and conducted a debriefing session.
- 8775 - Sodus Point Active Transportation Plan:
A project kick-off meeting was held April 25.
- 8776 - Maple Ridge Corridor Study:
The second Steering Committee meeting was held on April 10. The project is progressing well.

b. Any Other Old Business or Announcements

Jim Stack provided the following report:

Planning Committee Membership

Bob Kiley from the Town of Irondequoit has been designated as the Monroe County Supervisors' Association member of the Planning Committee.

Federal Legislative and Funding Update

There has not been much happening in this topic. Recent media reports have indicated that President Trump, Speaker Pelosi, and Senator Schumer have agreed to pursue an infrastructure package worth up to \$2 trillion. There is no indication as to when this plan will progress.

GTC Staff

Bob Williams joined the GTC Staff on April 29. Bob will be focused on active transportation and public transportation matters. Bob comes to GTC from his prior position at Nelson/Nygaard.

TIP Staff Modifications

Alex Kone distributed a memorandum on TIP Staff Modifications that were approved by the GTC Executive Director since the last Planning Committee meeting. The TIP Development Committee was notified and raised no objections.

5. Action Items

a. Action concerning **consideration of UPWP Project Scopes of Work**

Scott Leathersich suggested grouping Items 5.a.1 through 5.a.8 into a single action. No Member or Alternate objected.

1. 6312 - Livingston County Downtown Wayfinding Master Plan

Louise Wadsworth presented the Scope of Work and discussed the project.

2. 6814 – Village of Avon Circulation, Accessibility & Parking (CAP) Study

Christine Quinlan presented the Scope of Work and discussed the project.

3. 8779 – Middle Cheshire Road & Health Care Services Corridor Active Transportation Plan

Doug Finch thanked GTC for the funding opportunity and Sarah Reynolds presented the Scope of Work and discussed the project.

4. 5361 - Implementing Complete Streets in the G-FL Region; A Guidebook

Emily Royce presented the Scope of Work and discussed the project.

5. 6529 – Phase II Cayuga-Seneca Canalway Trail

Harriet Haynes presented the Scope of Work and discussed the project.

6. 7576 - State Route 332 & Route 96 Sub-Area Study

Tim Jensen presented the Scope of Work and discussed the project.

7. 7950 – Monroe County Traffic Signal/Sign Pole Asset Management

Tim Frelier presented the Scope of Work and discussed the project.

8. 8767 – Honeoye Hamlet Active Transportation Study

Tim Jensen presented the Scope of Work and discussed the project.

Dave Hartman motioned to approve the UPWP Project Scopes of Work for Tasks 6312, 6814, 8779, 5361, 6529, 7576, 7950, and 8767; Kevin Rooney the motion. The motion passed unopposed.

b. Recommendation to the GTC Board concerning **accepting reports as evidence of completion of a UPWP Task**

Scott Leathersich suggested grouping Items 5.b.1 and 5.b.2 into a single action. No Member or Alternate objected.

1. Recommendation to the GTC Board concerning **accepting the *Genesee-Finger Lakes Regional Local Bridge Vulnerability Assessment* as evidence of completion of UPWP Task 5751** / Proposed Council Resolution 19-28 (GTC)

Fred Frank presented the Executive Summary of the project. He noted that the project assessed the vulnerability of local bridges located along non-federal aid roadways in the Genesee-Finger Lakes Region to natural and human-caused hazards and proposed strategies for preventing and/or mitigating the impacts of hazard events on those bridges. This study focused on bridges located along non-federal aid local roads. Further, this assessment provided an on-site assessment of nineteen local bridges, selected by county highway superintendents.

2. Recommendation to the GTC Board concerning **accepting the *Uptown Canandaigua Mixed-Use and Transportation Corridor Feasibility Study* as evidence of completion of UPWP Task 7704** / Proposed Council Resolution 19-29 (Town of Canandaigua)

Kimberly Baptiste presented the Executive Summary of the project. The Town developed a multi-modal transportation plan coupled with an action-oriented economic development plan to identify a strategy to transform the Uptown Canandaigua Corridor. The purpose of this study was to present projects and actions that will facilitate the enhancement of Uptown Canandaigua into a

vibrant, mixed-use corridor that is inclusive for all residents and visitors of all ages and abilities.

Erik Frisch moved to recommend that the GTC Board adopt proposed Resolutions 19-28 and 19-29; Dave Hartman seconded the motion. The motion pass unopposed.

- c. Recommendation to the GTC Board concerning **amending the *FY 2019-2020 UPWP* to reflect the contribution of actual FY 2018-2019 rollover amounts** / Proposed Council Resolution 19-30 (GTC staff)

James Stack provided the following report:

The adopted FY 2019-2020 UPWP includes estimated rollover amounts for several projects that were not expected to be completed by March 31, 2019. These estimated rollover amounts were based on actual expenses through the second quarter. Now that the accounting for FY 2018-2019 has been closed out, the budgets for these projects for FY 2019-2020 can be adjusted to reflect actual rollover amounts.

Individual projects for which adjustments between estimated and actual rollover amounts are required are presented in Exhibit 1 of the Resolution.

You will recall that at the February 14 meeting, GTC staff noted that we were working with NYSDOT Main Office staff to verify balances of unspent funds from prior years that are referred to as Backlog/Savings. At the time, we knew there would be enough revenue available to fully fund the requested amount for new UPWP projects for which the UPWP Development Committee could recommended only partial funding. The Planning Committee agreed with this change and the adopted UPWP reflected those amounts.

GTC staff has been able to confirm the remaining balance of the Backlog/Savings at \$475,763. In order to protect this balance from possibly being lost via the FAST Act Rescission, GTC staff is proposing to add these funds to Task 5200 – Long Range Transportation Plan Development and Implementation to support an updated Regional Household Travel Survey. This survey is critical to supporting our federal requirement to have a Travel Demand Model that represents travel characteristics in our region. This change is also reflected in Exhibit 1 to the Resolution.

The last time we conducted a Household Travel Survey was in 2011. The state of the practice suggests conducting a Household Travel Survey in a timeframe that allows comparison to other major demographic data, such as what we will get from the 2020 Census. For comparison, the contract for the last Household Travel Survey was over \$500,000. GTC staff intends to explore alternatives methods of getting suitable travel information in a less costly way.

Tim Frelier motioned to recommend that the GTC Board approve proposed Resolution 19-30; William Wright seconded the motion. The motion pass unopposed.

- d. Action and recommendation to the GTC Board concerning **modifying and amending the 2017-2020 Transportation Improvement Program** / Proposed Planning Committee Resolutions 19-4 through 19-14 and Proposed Council Resolutions 19-31 through 19-50

Scott Leathersich suggested grouping Items 5.d.1 through 5.d.11 into a single action. No Member or Alternate objected.

1. Action concerning **modifying the 2017-2020 TIP by increasing the Federal Share of the County Road 23 @ McIvor Road/Fort Hill Intersection Improvements project** / Proposed Planning Committee Resolution 19-4 (Ontario County)
2. Action concerning **modifying the 2017-2020 TIP by increasing the Total Cost of the Reconstruction of Ontario Street Bridge project** / Proposed Planning Committee Resolution 19-5 (Town/Village of East Rochester)
3. Action concerning **modifying the 2017-2020 TIP by increasing the Total Cost of the Applinville Road Bridge Replacement project** / Proposed Planning Committee Resolution 19-6 (Livingston County)
4. Action concerning **modifying the 2017-2020 TIP by increasing the Total Cost of the Village of Holley Pavement Preservation, Rt. 237 project** / Proposed Planning Committee Resolution 19-7 (NYSDOT)
5. Action concerning **modifying the 2017-2020 TIP by increasing the Total Cost of the Schoellkopf Road Bridge Rehabilitation project** / Proposed Planning Committee Resolution 19-8 (Wyoming County)
6. Action concerning **modifying the 2017-2020 TIP by advancing phases of the Hundredmark Road over Drainage Ditch project** / Proposed Planning Committee Resolution 19-9 (Genesee County)
7. Action concerning **modifying the 2017-2020 TIP by increasing the Total Cost of the NY 104 Intersection Improvements at Knickerbocker Road project** / Proposed Planning Committee Resolution 19-10 (NYSDOT)
8. Action concerning **modifying the 2017-2020 TIP by advancing phases of the Route 390 Pavement MbC, Lyell Avenue to Route 104 project** / Proposed Planning Committee Resolution 19-11 (NYSDOT)
9. Action concerning **modifying the 2017-2020 TIP by decreasing the Total Cost of the Highway Emergency Local Patrol (2020) project** / Proposed Planning Committee Resolution 19-12 (NYSDOT)
10. Action concerning **modifying the 2017-2020 TIP by decreasing the Total Cost of the Regional ITS Operations (2020) project** / Proposed Planning Committee Resolution 19-13 (NYSDOT)
11. Action concerning **modifying the 2017-2020 TIP by changing the Federal funds source of the Region 4 Vehicle Detection & ITS Maintenance project** / Proposed Planning Committee Resolution 19-14 (NYSDOT)

Chris Reeve motioned to recommend that the GTC Board approve proposed Resolutions 19-4 through 19-14; Don Higgins seconded the motion. The motion passed unopposed.

Scott Leathersich suggested grouping Items 5.d.12 through 5.d.18 into a single action. No Member or Alternate objected.

12. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the Demand Response Mobility-as-a-Service (Maas) project / Proposed Council Resolution 19-31 (RGRTA)**
13. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by increasing the Total Cost of the Regional Traffic Operation Center Operations Staffing (2020) project / Proposed Council Resolution 19-32 (NYSDOT)**
14. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by increasing the Total Cost of the Route 77 @ Ledge Road Intersection Improvement project / Proposed Council Resolution 19-33 (NYSDOT)**
15. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by increasing the Total Cost of the NY 96 Intersection Improvements at Lynaugh Road project / Proposed Council Resolution 19-34 (NYSDOT)**
16. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by transferring funds from the Region 4 Pedestrian Safety Action Plan Implementation Phase II project and by increasing the total cost of the Route 252 Pavement MbC, Lowenthal Rd to Marketplace Dr project / Proposed Council Resolution 19-35 (NYSDOT)**

NYSDOT distributed a letter with adjustments to the requested changes on the Route 252 project. The Planning Committee concurred with the changes.

17. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by deferring phases of the Route 414 over CSX Bridge Rehabilitation project / Proposed Council Resolution 19-36 (NYSDOT)**
18. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by increasing the Total Cost of the County Road 28 & Shortsville Road Intersection Improvements project / Proposed Council Resolution 19-37 (Ontario County)**

Tim Frelier motioned to recommend that the GTC Board approve proposed Resolutions 19-31 through 19-37 with changes to Resolution 19-35 as discussed; Erik Frisch seconded the motion. The motion passed unopposed.

Scott Leathersich suggested grouping Items 5.d.19 through 5.d.31 into a single action. No Member or Alternate objected.

19. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by deferring phases of the Mount Hope Avenue Improvements - Phase 2 project / Proposed Council Resolution 19-38 (City of Rochester)**
20. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by deferring phases of the Main Street Streetscape - Phase 2 project / Proposed Council Resolution 19-39 (City of Rochester)**
21. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by deferring phases of the Pedestrian Safety Action Plan - Phase III**

- (Monroe County) project** / Proposed Council Resolution 19-40 (Monroe County)
22. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by increasing the Total Cost of the I-490 Bridges at Meigs and Averill project** / Proposed Council Resolution 19-41 (NYSDOT)
 23. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by deferring phases of the Rt 19 and Rt 98 Erie Canal Lift Bridge Rehab project** / Proposed Council Resolution 19-42 (NYSDOT)
 24. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by increasing the Total Cost of the Empire State Trail - Quaker/O'Neil Road Bridge Rehabilitation project** / Proposed Council Resolution 19-43 (NYSDOT)
 25. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the Arcade Main Street Sidewalk project** / Proposed Council Resolution 19-44 (Village of Arcade)
 26. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the Lima Sidewalk Connections project** / Proposed Council Resolution 19-45 (Village of Lima)
 27. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the Genesee Valley Greenway Resurfacing and Enhancements project** / Proposed Council Resolution 19-46 (NYSOPRHP)
 28. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the Lakeshore Drive and Route 364 Sidewalks project** / Proposed Council Resolution 19-47 (Ontario County)
 29. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the Silver Lake Trail Phase I project** / Proposed Council Resolution 19-48 (Village of Perry)
 30. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the Shared Mobility project** / Proposed Council Resolution 19-49 (RGRTA)

Mitch Rowe motioned to recommend that the GTC Board approve proposed Resolutions 19-38 through 19-49; Dave Zorn seconded the motion. The motion passed unopposed.

- e. Recommendation to the GTC Board concerning **amending Chapter 2 of the 2017-2020 Transportation Improvement Program** / Proposed Council Resolution 19-51

William Wright motioned to recommend that the GTC Board approve proposed Resolution 19-51; Erik Frisch seconded the motion. The motion passed unopposed.

- f. Recommendation to the GTC Board concerning **certifying that all Federal planning requirements are met** / Proposed Council Resolution 19-52 (GTC staff)

Chris Reeve motioned to recommend that the GTC Board approve proposed Resolution 19-52; Kevin Rooney seconded the motion. The motion passed unopposed.

- g. Recommendation to the GTC Board concerning **adopting the Draft *Transportation Conformity Determination for the Long Range Transportation Plan for the Genesee-Finger Lakes Region 2040 and 2020-2023 Transportation Improvement Program*** / Proposed Council Resolution 19-53 (GTC staff)

Mitch Rowe motioned to recommend that the GTC Board approve proposed Resolution 19-52; Tim Frelier seconded the motion. The motion passed unopposed.

- h. Recommendation to the GTC Board concerning **adopting the *2020-2024 Transportation Improvement Program*** / Proposed Council Resolution 19-54 (GTC staff)

During much discussion on the draft TIP, Planning Committee members expressed concern with the limited time they had to review project details and schedules. There was general discomfort on making a recommendation to the GTC Board at this time. After discussing various options, it was agreed that:

- The Draft 2020-2024 TIP project lists should be made available for public review;
- The public meetings for the Draft 2020-2024 TIP should progress as scheduled;
- GTC staff would continue to work with project sponsors to refine the project schedules to develop a fiscally constrained program;
- Responsibility to make a final recommendation to the GTC Board will be delegated to the TIP Development Committee (TDC), which will meet on May 29;
- The TDC will consider any public comments received by their May 29 meeting before making a final recommendation; and
- Any public comments received after the May 29 TDC meeting will be provided directly to the GTC Board for consideration before taking action on the proposed 2020-2024 TIP.

Mitch Rowe motioned to approve the Draft 2020-2024 TIP for public review; Tim Frelier seconded the motion. The motion passed unopposed.

Mitch Rowe motioned to delegate responsibility to recommend particular action by GTC Board regarding proposed Resolution 19-52; Tim Frelier seconded the motion. The motion passed unopposed.

6. New Business

Joel Kleinberg noted that the State is transitioning to new a financial software platform in June, which will result in a blackout period for certain transactions. Regional Local Project Liaisons (RLPL) are working with project sponsors but Joel wanted to be sure member agencies were aware of the change.

7. Public Forum

Terry Rice inquired about the status of local projects in regards to the expected FAST ACT rescission at the end of FFY 2019. Joel Kleinberg responded that local sponsors were informed of all unobligated phases remaining in the current FFY. He added that RLPLs have been coordinating with those sponsors to ensure obligation or relevant TIP action.

8. Next Meeting:

Jim Stack noted that the next meeting is scheduled for July 11, 2019 at Monroe County Fleet Center, Building 10, 145 Paul Road in Chili.

All materials for items to be considered at this meeting should be submitted to GTC staff no later than Friday, June 28, 2019.

9. Adjournment

The meeting adjourned at 12:26 p.m.