

**GENESEE TRANSPORTATION COUNCIL
PLANNING COMMITTEE MEETING**

**January 9, 2020
10:00 a.m.**

**CityPlace, 1st Floor Training Room
50 West Main Street, Rochester**

PLANNING COMMITTEE MEMBERS PRESENT

Scott Leathersich, Monroe County – At-Large (Chairperson)
Rochelle Bell, Monroe County Planning Board
Timothy Frelier, Monroe County
Andrea Guzzetta, Rochester City Council
Todd Gadd, Wyoming County
Robert Kiley, Monroe County Supervisors' Association
John Papponetti, Orleans County
Christopher Reeve, New York State Department of Transportation – Region 4
Kevin Rooney, Wayne County
Mitchell Rowe, Seneca County

ALTERNATE REPRESENTATIVES PRESENT

Eric Farr, Rochester Genesee Regional Transportation Authority (RGRTA), representing Bill Carpenter
Don Higgins, Livingston County representing Angela Ellis

PLANNING COMMITTEE MEMBERS ABSENT AND UNREPRESENTED

Erik Frisch, City of Rochester – At-Large
Stephen Golding, Empire State Development Corporation
Carlos Gonzalez, Federal Highway Administration (FHWA)
David Hartman, Yates County
Tim Hens, Genesee County
Norman Jones, City of Rochester
David Lindsay, Monroe County – At-Large
Doraine Kirkmire, Rochester City Planning Commission
Mike Rockow, Monroe County Legislature
Steven Urlass, Federal Aviation Administration (FAA)
William Wright, Ontario County
David Zorn, Genesee/Finger Lakes Regional Planning Council (G/FLRPC)
(Vacant), NYS Thruway Authority
(Vacant), Federal Transportation Administration (FTA)
(Vacant), NYS Department of Environmental Conservation (NYSDEC)

OTHERS IN ATTENDANCE

Jody Binnix, GTC staff
Dennis Judson, Fisher Associates, Inc.
Alex Kone, GTC staff

Terry Rice, Barton and Loguidice, Inc.
Chris Sichak, Erdman Anthony, Inc.
James Stack, GTC staff

1. Call to Order & Introductions

Scott Leathersich, Planning Committee Chairperson, called the meeting to order at 10:05 a.m. Members, Alternates, and others present introduced themselves.

2. Public Forum

Nobody from the public spoke during the Public Forum.

3. Approval of Minutes

Timothy Frelier moved to approve the minutes from the November 14, 2019 Planning Committee meeting; John Papponetti seconded the motion. The motion passed unopposed.

4. Reports and Action on Old Business

a. Reports on UPWP Projects and Other Activities

GTC

Jim Stack reported:

- GTC Strategic Planning: No activity to report.
- Long Range Transportation Plan Update/Implementation: Staff is meeting next week to discuss the public engagement component of the LRTP update. There will be significant public engagement this year. The UPWP Development Committee has recommended funding for professional services to supplement staff outreach efforts. Given the timing of the LRTP we want to hit the ground running after April 1. Therefore, staff will be presenting a scope of work for these services at the February 13 meeting. We plan to initiate the procurement process quickly so that a consultant can be selected before the new fiscal year starts. However, the contract cannot begin before April 1.
- Genesee-Finger Lakes Scenario Tool: No activity to report.
- Genesee-Finger Lakes Regional Local Bridge Vulnerability Assessment: Project was accepted by the GTC Board at its June 13 meeting.
- I-490 Integrated Corridor Management (ICM) Plan: Staff is nearly complete with the draft RFP. The draft will be shared with partner agencies to review and comment before finalizing. We also plan to get input from an FHWA office that is looped into ICM plans from across the country.
- Vulnerable Users Safety Assessment Program Phases 1 & 2: Draft reports have been received for all 10 locations. Staff is coordinating with local teams to review and finalize.
- Congestion Management Process (CMP): No activity to report.
- Greater Rochester Regional Commuter Choice Program: No activity to report.
- Travel Time Data Collection Program: No activity to report.
- Lake Ontario State Parkway Lane Transportation Alternatives Feasibility Study: The consultant has recalculated the 30 year estimates and the Steering

Committee is meeting on January 22 to discuss. This should allow us to hold the final public meeting and wrap up the project fairly soon.

- Genesee-Finger Lakes Regional Performance Measurement Monitoring & Evaluation System: The Steering Committee met on December 5 to discuss a go/no-go decision with regard to Phase 2. This led to some unexpected issues that needed further discussion. After much deliberation and input from some key stakeholders, the decision was made not to move forward with implementing the consultant's recommendation. Formal notice was sent on January 6. One of the major concerns was that we would be locked into a proprietary system that was dependent on Texas and Florida remaining committed to the platform. Should either of them decide to move in a different direction, we would have to find a way to backfill their financial support or migrate to a new platform within 12 months. Staff will work with NYSDOT and MCDOT to explore alternative platforms using the Phase 1 assessment, which still has great value.
- Transportation Impacts on Economic Development in the Greater Rochester International Airport (GRIA) Area: Staff is working on the draft RFP for stakeholder review and comment.
- Cross Asset Highway and Bridge Evaluation and Prioritization Tool: No activity to report.
- Livingston County Human Services Trip Planning Website: The project is essentially complete. Livingston County expect to provide a closeout presentation at the February 13 meeting.
- Greater Rochester Transportation Management Association Feasibility Plan: The Consultant Evaluation and Selection committee met December 9 to discuss the proposals and identify firms to interview. It was decided that the consultants would be very limited if they were to review the current situation given how much we know will change within the next few months. The committee agreed to postpone the start of the project until sometime after April 1 when many specifics relevant to the RTS service change will be more defined. The consultants have been notified and will be given an opportunity to drop out of consideration or continue being considered. In the meantime, community stakeholders are meeting to discuss ways to increase the utilization of the current vanpool, which could also impact any assessment under this study.

G/FLRPC

Jim Stack reported:

- Genesee Finger Lakes Region Local Update of Census Addresses 2020: G/FLRPC Staff are calculating the outcomes of the process and preparing write ups. In accordance with Title 13 requirements, staff is shredding and deleting materials from the process to preserve confidentiality. Lastly, staff is preparing feedback letters.
- Regional Land Use Monitoring Report: G/FLRPC Staff reviewed the upcoming process with the Planning Coordination Committee, including ideas to improve the process and identify additional information that would be useful. Again, this was done in full coordination with Monroe County's effort. Staff is updating contact information for the 2019 activity survey. They have developed the survey so it can be completed on-line or traditionally.

- Implementing Complete Streets in the G-FL Region: A Guidebook: G/FLRPC Staff have secured one municipal partner for a case study. Inventory and review of existing policies is underway. Staff is preparing for interviews and additional research.

Livingston County

Jim Stack reported:

- Livingston County Downtown Wayfinding Master Plan: The contract has been fully executed. A project coordination meeting with the consultant team and key stakeholders is scheduled for January 17.

Monroe County

Rochelle Bell reported:

- Monroe County Land Use Monitoring: Municipal contact information is being updated. Staff are discussing the report with the users to ensure the report is providing optimal information. Staff are coordinating with G/FLRPC regarding the Regional Land Use Monitoring Report to improve the process and identify additional information that would be useful.

Tim Frelier reported:

- Monroe County High Accident Location Program: Two more locations have been completed since the last meeting for a total of 38 out of 49 locations to date.
- Monroe County Traffic-Signal/Sign Pole Asset Management: The selection was rescinded and the RFP will be re-advertised in the near future utilizing the NYS Contract Reporter.

NYS DOT

Chris Reeve reported:

- NYS DOT Safety Investigations and Analysis: The contract has been fully executed. The consultant has begun the crash analysis.
- O'Rourke Bridge Operations and Maintenance Analysis and Strategy: The RFP was released December 11 with Proposals due January 24. Ten copies of the RFP package have been requested.

Ontario County

Jim Stack reported:

- State Route 332 & Route 96 Sub-Area Study: The final contract was sent to the consultant on December 31 for signature. The contract should be fully executed fairly soon. A project kickoff meeting will be scheduled in the near future.
- Honeoye Hamlet Active Transportation Study: The first public meeting was held November 20. The consulting team is working on analyzing data and public feedback. The Steering Committee is scheduled to meet on January 16. We are coordinating with the consulting team to bring the new Town Supervisor up to speed on the project.

- Ontario County SR 364/CR 11 Active Transportation Corridor Plan: The consultant is working on the final report for Steering Committee review and comment. Project closeout anticipated at the April meeting.

City of Rochester

Alex Kone reported:

- City of Rochester Comprehensive Access & Mobility Plan: The final report was provided to the Steering Committee for comments in December. Project closeout is anticipated at the February meeting.

RGRTA

Eric Farr reported:

- RTS Access Ridership and Facility Evaluation: Project was accepted by the GTC Board at its September 5, 2019 meeting.
- RTS System Redesign: Plans were approved by the RGRTA board on June 27, 2019. RTS is moving forward with implementation targeted for June 29, 2020.
- Mobility Management Implementation Study: Project was accepted by the GTC Board at its September 5, 2019 meeting.

Seneca County

Mitch Rowe reported:

- Phase II - Cayuga-Seneca Trail: A project kick-off meeting was held on November 14. A meeting with residents and adjacent landowners was held on December 16. A trail corridor walk is scheduled for January 11 and the first public meeting will be held on January 21.

Wayne County

Kevin Rooney reported:

- Wayne County High Accident Location Study: The proposal review committee met on December 18. A preferred firm will be notified by GTC staff.

Jim Stack reported:

- Ontario Midland Strategic Plan: A Steering Committee meeting was held on November 18 to discuss the first technical memo. A public meeting was held on December 18. A landing page for project materials was created on the GTC website.
- Gananda Parkway Pedestrian & Bicycle Active Transportation Plan: A contract has been fully executed. A project coordination meeting was held December 27. The core team is working to identify appropriate stakeholders for the Steering Committee. A project kick-off with the full Steering Committee is anticipated in late January. GTC staff provided five year crash data to the consultant team.

Other Agencies

Jim Stack reported:

- Route 390 Multi-Use Trail Restoration and Safety Improvement Study: The RFP was released January 8 with proposals due February 7.
- Honeoye Falls Circulation, Accessibility, and Parking (CAP) Study: A Steering Committee meeting was held on December 3. GTC staff met with MCDOT and the consultant on January 7 to discuss various alternatives on County facilities.
- Penn Yan Circulation, Accessibility, and Parking (CAP) Study: A draft report was presented to the Steering Committee on November 21 for review and discussion. The final report was provided to GTC staff on December 31. The project is expected to be presented for closeout at the February 13 meeting.
- Village of Avon Circulation, Accessibility & Parking: A project coordination meeting was held November 25. Advisory Committee members and the project focus area have been defined. A project kick-off meeting was held December 17.
- Mt. Morris-Leicester Route 36 Corridor Study: The Consultant Evaluation and Selection committee met on November 21 to discuss the proposals and identify firms to interview. Interviews were conducted on December 12. A preferred consultant was identified. GTC staff is finalizing the contract for internal review.
- Uptown Canandaigua Mixed-Use & Transportation Corridor Feasibility Study: Project was accepted by the GTC Board at its June 13, 2019 meeting.
- Pittsford Active Transportation Plan: Project was accepted by the GTC Board at its March 7, 2019 meeting.
- Geneseo Active Transportation Plan: The second public meeting was held January 7. A draft report is anticipated in mid-January.
- Sodus Point Active Transportation Plan: The consultant provided a draft report for Steering Committee review and comment in mid-November. Due to workload, the NYSDOT Traffic and Safety requested additional time to review the recommendations. Their review is expected to commence this month.
- Maple Ridge Corridor Study: The project will likely be presented for closeout in February.
- Middle Cheshire Road & Health Care Services Corridor Active Transportation Plan: The Steering Committee met to kick off the project on January 8.

b. Any Other Old Business or Announcements

Federal Legislative and Funding Update

Jim Stack reported that on July 30, Congress and the Administration announced a budget agreement which meant the FFY 2020 Appropriations can move forward. Unfortunately, Congress and the Administration failed to adopt the Appropriation covering transportation prior to the end of the FFY. Transportation was one of several Appropriations that were included in a Continuing Resolution that provided funding through November 21. Another Continuing Resolution was adopted to fund the Transportation Appropriation through December 20.

Of particular note, the second Continuing Resolution repeals that \$7.6 billion rescission that was part of the FAST Act and schedule to take effect July 1, 2020 based on fund balances on September 30. Since there was less than \$7.6 billion of unobligated funds across the country, States were faced with having to give back funds that were already obligated. New York State DOT worked with MPOs across the state to minimize the impact of the rescission. Still, the State was facing about a \$200 million hit. It was much worse for Texas, which was facing a nearly \$1 billion hit.

An omnibus Appropriations was signed into law on December 20. All 12 federal budgets are now funded through the end of the current Federal Fiscal Year on September 30.

TIP Staff Modifications

Alex Kone noted that all Staff Modifications to the *FFYs 2020-2024 Transportation Improvement Program* approved since the previous Planning Committee meeting were included in the agenda materials for information.

5. Action Items

- a. Action concerning **approving the Draft *FY 2020-2021 Unified Planning Work Program* for public review**

Jody Binnix reported that the Unified Planning Work Program (UPWP) is the program of federally-funded transportation planning activities to be undertaken by GTC staff, its member agencies, and other jurisdictions in the Genesee-Finger Lakes Region. The Fiscal Year 2020-2021 UPWP will support planning activities for the period beginning April 1, 2020 and ending March 31, 2021. Projects included in the current UPWP that are not complete as of March 31, 2020 will be rolled over into the FY 2020-2021 UPWP.

GTC staff solicited UPWP proposals on September 13. The deadline for applications was October 18. Once again, staff emphasized that the UPWP supports planning partnerships between GTC and local communities. GTC staff worked with the UPWP Development Committee, or UDC, consisting of representatives of the member agencies in the Metropolitan Planning Area, to prioritize project proposals.

GTC staff received 20 applications requesting about \$1.2 million. Staff were able to make about \$870,000 available for projects. Jody noted that last year GTC needed to accelerate its process to respond to a new deadline from NYSDOT Main Office and its Federal partners. They wanted a full draft UPWP by March 1. Since the process was already underway, they accepted it a week late. The 2020 meeting calendar is set to ensure a Board-adopted UPWP can be submitted by March 1. Another process change is related to providing a status update to applicants. Traditionally, GTC staff have waited until the UPWP was adopted to provide disposition letters to all applicants. Last year, one of the applicants read about not being funded in the news article on the public review. Earlier this week, GTC reached out to applicants that were and were not recommended for funding to alert them in advance of the public review.

The UDC met in November and December. The efforts of the UDC resulted in a project list for public review and the full draft UPWP document. Upon the Planning Committee's approval of the public review document and draft UPWP, a 30-day public review will commence on Monday, January 13. Any comments received will be shared with you for consideration at the February 13 meeting. The GTC Board is expected to adopt the UPWP at its February 2020 meeting so that it can be transmitted to NYSDOT-Main Office, the FHWA, and the FTA ahead of the March 1 deadline. The UPWP will go into effect on April 1, 2020.

Todd Gadd asked why the Federal Funds Recommended for some projects was higher than the Federal Funds Requested on the attached Project List. Jim Stack responded that those requested budgets were insufficient to ensure a quality project based upon GTC staff experience with similar contracts. The UDC concurred with the staff assessment and suggested increasing the budget. The applicants were contacted to see if they would agree to a larger budget. He added the increases in Federal funds were coupled with an increase in local participating matching funds.

Christopher Reeve made a motion to approve the Draft *FY 2020-2021 Unified Planning Work Program* for public review; Rochelle Bell seconded the motion. The motion passed unopposed.

6. New Business

There was no New Business.

7. Public Forum

Nobody from the public spoke during the second Public Forum.

8. Next Meeting:

Scott Leathersich noted that the next meeting is scheduled for February 13, 2020 at the Livingston County Highway Department, 4389 Gypsy Lane in Groveland.

All materials for items to be considered at this meeting should be submitted to GTC staff no later than Friday, January 31, 2019.

9. Adjournment

The meeting adjourned at 10:50 a.m.