

**GENESEE TRANSPORTATION COUNCIL
PLANNING COMMITTEE MEETING**

**RGRTA
1372 East Main Street, Rochester**

November 14, 2019

PLANNING COMMITTEE MEMBERS PRESENT

Scott Leathersich, Monroe County – At-Large (Chairperson)
Angela Ellis, Livingston County (Vice Chair)
Rochelle Bell, Monroe County Planning Board
Timothy Frelier, Monroe County
Erik Frisch, City of Rochester – At-Large
Todd Gadd, Wyoming County
David Hartman, Yates County
Robert Kiley, Monroe County Supervisors' Association
David Lindsay, Monroe County – At-Large
John Papponetti, Orleans County
Kevin Rooney, Wayne County
Mitchell Rowe, Seneca County
David Zorn, Genesee/Finger Lakes Regional Planning Council (G/FLRPC)

ALTERNATE REPRESENTATIVES PRESENT

Eric Farr, Rochester Genesee Regional Transportation Authority (RGRTA), representing Bill Carpenter
Chris Sheridan, NY State Department of Transportation (NYSDOT) – Region 4, representing Chris Reeve
Robert Scanlon, Rochester City Council, representing Andrea Guzzetta

PLANNING COMMITTEE MEMBERS ABSENT AND UNREPRESENTED

Stephen Golding, Empire State Development Corporation
Carlos Gonzalez, Federal Highway Administration (FHWA)
Tim Hens, Genesee County
Norman Jones, City of Rochester
Dorraine Kirkmire, Rochester City Planning Commission
Mike Rockow, Monroe County Legislature
Steven Urlass, Federal Aviation Administration (FAA)
William Wright, Ontario County
(Vacant), NYS Thruway Authority
(Vacant), Federal Transportation Administration (FTA)
(Vacant), NYS Department of Environmental Conservation (NYSDEC)

OTHERS IN ATTENDANCE

John Caterino, Town of Greece
Don Higgins, Livingston County
Jeff Jamberdino, NYDOT-Region 4
Dennis Judson, Fisher Associates
Alex Kone, GTC staff

Lora Leon, NYSDOT-Region 4
Chris Sichak, Erdman Anthony, Inc.
James Stack, GTC staff
Chris Tortora, GTC staff
Thomas Wolanski, GPI, Inc.

1. Call to Order & Introductions

Scott Leathersich, Planning Committee Chairperson, called the meeting to order at 10:05 a.m. Members, Alternates, and others present introduced themselves.

2. Public Forum

Nobody from the public spoke during the Public Forum.

3. Approval of Minutes

John Papponetti moved to approve the minutes from the August 8, 2019 Planning Committee meeting; David Hartman seconded the motion. The motion passed unopposed.

4. Reports and Action on Old Business

a. Reports on UPWP Projects and Other Activities

GTC

Jim Stack reported:

- GTC Strategic Planning: No activity to report.
- Long Range Transportation Plan Update/Implementation: Staff has started developing a preliminary schedule leading to the next LRTP that is expected to be adopted in the summer of 2021. Activity will pick up significantly after the first of the year.
- Genesee-Finger Lakes Scenario Tool: We received confirmation that the GTC regional license for Urban Footprint would include one seat for each County to have full use of the tool. This will allow users to run their own scenario analyses from a common foundation. Staff will be reaching out the Counties soon to identify a designated user. The contract has been rebalanced since implementing Urban Footprint includes some of the activities originally envisioned to be conducted by the Consultant team. The Notice to Proceed with Phase 2 implementation of Urban Footprint has been issued. The approach we took to identify the regional needs and potential tools before a go/no-go decision to implement was recognized as a somewhat unique approach. At the invitation of the Consortium for Scenario Planning, Alex Kone presented our approach to planners from around the country at a workshop in Hartford, CT last week.
- Genesee-Finger Lakes Regional Local Bridge Vulnerability Assessment: Project was accepted by the GTC Board at its June 13 meeting.
- I-490 Integrated Corridor Management (ICM) Plan: The Scope of Work was approved at the August 8 meeting. Staff is working on developing a draft RFP. The draft will be shared with partner agencies to review and comment before finalizing.
- Vulnerable Users Safety Assessment Program Phases 1 & 2: Draft reports have been received for all 10 locations. Staff is coordinating with local teams to review and finalize.

- Congestion Management Process (CMP): No activity to report.
- Greater Rochester Regional Commuter Choice Program: As previously reported, the RocEasyride platform was migrated to 511NY. Their marketing team conducted a digital campaign. Results of their Google AdWords effort were provided to GTC staff on November 1. The banner ad targeted people with less than an 18 minute commute and was run from September 10 to October 8. The results show that about 50 people per day visited the new platform.
- Travel Time Data Collection Program: No activity to report.
- Lake Ontario State Parkway Lane Transportation Alternatives Feasibility Study: NYSDOT provided operations and maintenance data to support the alternatives analysis. The consultant utilized this information to develop 30 year cost estimates. When the consultant shared those estimates with NYSDOT staff for comment, it was realized that the consultant misunderstood the data and overestimated the costs. The data was presented as a menu of options but was compiled as separate, concurrent activities. The consultant is recalculating the 30 year estimates prior to presenting them to the Steering Committee.
- Genesee-Finger Lakes Regional Performance Measurement Monitoring & Evaluation System: A draft final report has been provided to the project Steering Committee for review and comment, comments are due November 15. The Steering Committee is meeting on December 5 to discuss a go/no-go decision with regard to Phase 2.
- Transportation Impacts on Economic Development in the Greater Rochester International Airport (GRIA) Area: The Scope of Work was approved at the August 8 meeting.
- Cross Asset Highway and Bridge Evaluation and Prioritization Tool: Decision Lens has offered to provide access to their tool as part of a proof of concept. Staff is working with them on a formal agreement before moving forward with a 6-8 week demonstration. As part of our due diligence, Alex attended a workshop sponsored by FHWA that demonstrated the Multi-Objective Decision Analysis, or MODA, tool developed as part of an NCHRP project. We still feel that the Decision Lens proof of concept is a better way and recognize there is potential to align with NYSDOT-MO efforts.
- Livingston County Human Services Trip Planning Website: The project is essentially complete. GTC staff will coordinate with Livingston County on a closeout presentation at a future meeting.
- Greater Rochester Transportation Management Association Feasibility Plan: An RFP was released on September 13 and 4 proposals were received by the October 18 deadline. The Consultant Evaluation and Selection committee has reviewed and scored the proposals independently. Staff is working to schedule a meeting to discuss the proposals and identify firms to interview.

G/FLRPC

Dave Zorn reported:

- Genesee Finger Lakes Region Local Update of Census Addresses 2020: Appeals based on address submission rejections were submitted in October. G/FLRPC Staff are waiting on a Census Bureau response to those appeals.

Counties have submitted addresses for new construction that occurred between March 2018 and April 2020.

- Regional Land Use Monitoring Report: Project The report for 2018 activity was accepted by the GTC Board at its September 5, 2019 meeting. Staff is preparing for the 2019 activity report.
- Implementing Complete Streets in the G-FL Region: A Guidebook: Staff have begun creating surveys, contacting municipalities, reviewing policies, and conducting municipality interview

Livingston County

Jim Stack reported:

- Livingston County Downtown Wayfinding Master Plan: The RFP was released on July 12 and six proposals were received by the August 16 deadline. The consultant evaluation and selection team identified Bergmann Associate as the preferred consultant. The RGRTA Board of Commissioners authorized entering into a contract on October 3. Staff has drafted a contract for internal review that is expected to be sent to the consultant by next week.

Monroe County

Rochelle Bell reported:

- Monroe County Land Use Monitoring: Project was accepted by the GTC Board at its September 5, 2019 meeting. Staff are preparing for 2019 report.

Tim Frelier reported:

- Monroe County High Accident Location Program: 36 out of 49 locations have been completed to date.
- Monroe County Traffic-Signal/Sign Pole Asset Management: An RFP was released on July 12 to LDSA firms, however will be re-advertised in the near future utilizing the NYS Contract Reporter.

Jim Stack noted that GTC staff sought clarification from NYSDOT-Main Office as to whether or not the LDSA can be used to solicit proposals for UPWP projects. Since the LDSA is focused on design services (i.e., engineering activity) and has a limited number of contractors for the region, is not an acceptable substitute for advertising in the NYS Contract Reporter. However, project sponsors can distribute RFP/Q information via the LDSA as a supplement to using the NYS Contract Reporter. GTC staff will clarify this in the UPWP Guidelines that are shared with project sponsors each year.

NYSDOT

Jim Stack reported:

- NYSDOT Safety Investigations and Analysis: A draft contract was provided to the preferred Consultant. They have requested changes that were significant enough that they required review by the RGRTA Legal Counsel and Risk Manager. Staff

met with them on November 13. A revised contract reflecting acceptable changes will be provided to the consultant by next week.

- O'Rourke Bridge Operations and Maintenance Analysis and Strategy: The Scope of Work was approved at the August 8 meeting. A draft RFP was developed. FHWA expressed some concerns that certain tasks may be beyond the planning level and fall into engineering activity that is not eligible for UPWP funds. Staff worked with NYSDOT-Region 4 to recast those activities. A revised draft is under FHWA review.

Ontario County

Jim Stack reported:

- State Route 332 & Route 96 Sub-Area Study: Three firms were interviewed on September 11 and a preferred consultant was identified. The RGRTA Board of Commissioners authorized entering into a contract on October 3. Staff is preparing a draft contract that is expected to be sent out by next week.
- Honeoye Hamlet Active Transportation Study: The RFP was released on July 12 and 7 proposals were received by the August 16 deadline. A preferred consultant was identified. The RGRTA Board of Commissioners authorized entering into a contract on October 3. A project kick-off meeting was held October 30. A coordination meeting with the NYSDOT-R4 traffic and safety group was held November 12.
- Ontario County SR 364/CR 11 Active Transportation Corridor Plan: The second public meeting was held on September 28. The Consultant team, Ontario County Planning, Ontario County Department of Public Works, and GTC met with the NYSDOT-Region 4 traffic and safety group on October 15 where the consultant team presented the needs assessment, improvement concepts, and character zones. The intention of the meeting was to gather feedback on the feasibility of improvement concepts.

City of Rochester

Erik Frisch reported:

- City of Rochester Comprehensive Access & Mobility Plan: *Rochester 2034* was adopted by City Council. Consultant is putting final touches on report. Steering Committee to review.

RGRTA

Eric Farr reported:

- RTS Access Ridership and Facility Evaluation: Project was accepted by the GTC Board at its September 5, 2019 meeting.
- RTS System Redesign: Plans were approved by the RGRTA board on June 27. RTS is moving forward with implementation targeted for June 2020.
- Mobility Management Implementation Study: Project was accepted by the GTC Board at its September 5, 2019 meeting.

Seneca County

Jim Stack reported:

- Phase II - Cayuga-Seneca Trail: The consultant selection committee evaluated the proposals and met on August 14 to identify firms to interview. Four teams were interviewed on August 29 and a preferred consultant was identified. The consultant is working with the stakeholders to schedule a project kick-off meeting.

Wayne County

Jim Stack reported:

- Wayne County High Accident Location Study: Wayne County requested GTC staff to take the lead in the RFP and contracting process. An RFP was released on November 1 with proposals due December 6. As of yesterday afternoon, about a dozen RFP packages have been distributed.
- Ontario Midland Strategic Plan: A Steering Committee meeting has been rescheduled from November 13 to November 18. A public meeting is anticipated in early December. TRANSEARCH freight data was provided to the consultant team on November 13.
- Gananda Parkway Pedestrian & Bicycle Active Transportation Plan: Five proposals were received by the August 30 deadline. The consultant selection committee evaluated the proposals and identified firms to interview. Four teams were interviewed on October 15 and a preferred consultant was identified. A contract was drafted and mailed to the consultant on November 13.

Other Agencies

Jim Stack reported:

- Route 390 Multi-Use Trail Restoration and Safety Improvement Study: The Scope of Work will be presented under agenda item 5.a.1.
- Honeoye Falls Circulation, Accessibility, and Parking (CAP) Study: A public meeting was held on July 8. The consultant team held a youth workshop at Honeoye Falls-Lima High School on October 25.
- Penn Yan Circulation, Accessibility, and Parking (CAP) Study: A Steering Committee meeting was held on August 22 where the needs assessment and draft recommendations were discussed. A second public meeting was held November 7. A draft report will be presented to the Steering Committee on November 21.
- Village of Avon Circulation, Accessibility & Parking: Seven proposals were received by the August 16 deadline. The consultant selection committee evaluated the proposals and identified firms to interview. Two teams were interviewed on September 19 and a preferred consultant was identified. The RGRTA Board of Commissioners authorized entering into a contract on October 3. A contract was drafted and mailed to the consultant on October 10 and has been fully executed.

- Mt. Morris-Leicester Route 36 Corridor Study: An RFP was released on October 4 and 4 proposals were received by the November 8 deadline. The proposals have been distributed to the Consultant Evaluation and Selection committee to review and score independently. A meeting is scheduled for November 21 to discuss the proposals and identify firms to interview.
- Uptown Canandaigua Mixed-Use & Transportation Corridor Feasibility Study: Project was accepted by the GTC Board at its June 13, 2019 meeting.
- Pittsford Active Transportation Plan: Project was accepted by the GTC Board at its March 7, 2019 meeting.
- Geneseo Active Transportation Plan: The project has struggled and Livingston County has had some concerns. Livingston County staff and GTC staff have met with the Consultant to address the concerns. The Steering Committee met November 12 to review the needs assessment and alternatives.
- Sodus Point Active Transportation Plan: The Steering Committee met September 9 and discussed the existing conditions section of the draft report and moved into facility recommendations. A public meeting was held September 21. The consultant is working on a draft final report and a Steering Committee meeting is anticipated in early December.
- Maple Ridge Corridor Study: The consultant has prepared a draft Final Report and Executive Summary. NYSDOT has raised some concerns about some of the recommendations and the presentation of information. GTC staff met with NYSDOT staff on November 12 to better understand the concerns, discuss efforts to address those concerns, and work on a path forward. The project will likely be presented for closeout in February.
- Middle Cheshire Road & Health Care Services Corridor Active Transportation Plan: The consultant selection committee evaluated the proposals and identified firms to interview. Three teams were interviewed on September 10 and a preferred consultant was identified. The RGRTA Board of Commissioners authorized entering into a contract on October 3. A contract was drafted and mailed to the consultant on October 7, and has been fully executed.

b. Any Other Old Business or Announcements

Air Quality Conformity

James Stack reported that at the May 9 meeting, this Committee recommended that the GTC Board adopt an Air Quality Conformity Statement for submission to the Federal Highway Administration, the Federal Transit Administration, and the US Environmental Protection Agency. On August 22, 2019, FHWA and FTA concurred with the EPA's conclusion that GTC has demonstrated conformity with the 1997 8-hour ozone standard with regard to the FFY 2020-24 TIP and the LRTP 2040.

FY 2020-2021 UPWP

James Stack reported that the next round of proposal solicitation for the Unified Planning Work Program, or UPWP, kicked off on September 13. Once again, GTC staff emphasized that the UPWP supports planning partnerships between GTC and local communities. The UPWP provides federal funds for transportation planning activities undertaken by GTC, its member agencies, and on behalf of other

municipalities throughout the nine-county Genesee-Finger Lakes Region. It conveys the annual work program conducted by and on behalf of GTC

GTC received 20 applications requesting about \$1.2 million. We are able to make \$850,000 available for projects. GTC staff will work with the UPWP Development Committee, consisting of representatives of the member agencies in the Metropolitan Planning Area, to prioritize project proposals. The UDC is holding its first meeting for this cycle following this meeting. The UDC will develop a recommended program of projects for the Planning Committee's consideration and approval for public review in January. After a 30-day public review, the Planning Committee will make a final recommendation for your consideration at the February meeting. The GTC Board is expected to adopt the UPWP at its February 2020 meeting so that it can be transmitted to NYSDOT-Main Office, the FHWA, and the FTA. The UPWP will go into effect on April 1, 2020.

Federal Legislative and Funding Update

James Stack reported that on July 30, Congress and the Administration announced a budget agreement which meant the FFY 2020 Appropriations can move forward. Unfortunately, Congress and the Administration failed to adopt the Appropriation covering transportation. Transportation was one of several Appropriations that were included in a Continuing Resolution that provided funding through November 21. Media reports have indicated that the House of Representatives intends to pass another Continuing Resolution next week to fund the Transportation Appropriation through December 20.

5. Action Items

a. Action concerning **consideration of UPWP Project Scopes of Work**

1. 6518 – Route 390 Multi-Use Trail Restoration Alternatives and Safety Improvement Study

John Caterino, Town of Greece, presented the Scope of Work and discussed the project.

Erik Frisch made a motion to approve the UPWP Project Scope of Work for Task 6518; Kevin Rooney seconded the motion. The motion passed unopposed.

b. Recommendation to the GTC Board concerning **amending the National Performance Measures Report for the Genesee-Finger Lakes Region and the 2020-2024 Transportation Improvement Program by revising the HSIP and Highway Safety Performance Targets** / Proposed Council Resolution 19-75

James Stack reported that the Highway Safety Performance Targets and Measures were included with the adoption of the 2020-2024 TIP on June 13, 2019. Targets were also included in the National Performance Measures Report for the Genesee-Finger Lakes Region on September 6, 2018.

NYSDOT has conducted its annual analysis of crash data and has coordinated with the Governor's Traffic Safety Committee (GTSC) to establish safety targets for 2020.

GTSC reported the 2020 safety targets via its Annual Highway Safety Report in July 2019 and NYSDOT reported the 2020 safety targets via its Highway Safety Improvement Program, or HSIP, report on August 30, 2019. Since GTC has agreed to support the State's safety targets, the National Performance Measures Report for the Genesee-Finger Lakes Region and the 2020-2024 Transportation Improvement Program need to be updated to reflect the 2020 targets. This must be accomplished within 120 days of NYSDOT filing its HSIP report.

Exhibit 1 of the Resolution shows the revisions to the associated table in the 2020-2024 TIP. As part of this update, GTC staff will also make editorial changes to the TIP where there are references to Resolutions and/or dates of GTC Board action. Exhibit 2 of the Resolution show the revised narrative and table within the National Performance Measures Report.

Tim Frelier made a motion to recommend that the GTC Board adopt proposed Resolution 19-75; Robert Kiley seconded the motion. The motion pass unopposed.

- c. Action and recommendation to the GTC Board concerning **modifying and amending the 2020-2024 Transportation Improvement Program** / Proposed Planning Committee Resolutions 19-28 through 19-29 and Proposed Council Resolutions 19-76 through 19-86

Scott Leathersich suggested grouping Items 1 through 2 into a single action. No Member or Alternate objected.

1. Action concerning **modifying the 2020-2024 TIP by modifying phases of the Rt 286 at Five Mile Line Rd Intersection Improvements project** / Proposed Planning Committee Resolution 19-28
2. Action concerning **modifying the 2020-2024 TIP by increasing the cost of the Schoellkopf Rd over Cayuga Creek Bridge Rehabilitation project** / Proposed Planning Committee Resolution 19-29

John Papponetti made a motion to approve Planning Committee Resolutions 19-28 through 19-29; Angela Ellis seconded the motion. The motion passed unopposed.

Todd Gadd asked if it would be an appropriate time to introduce a modification for the Schoellkopf Rd over Cayuga Creek Bridge Rehabilitation project (TIP # B20-02-WY2, PIN 4WY003). James Stack replied that based on discussions between GTC staff and Wyoming County, it would make more sense for the project to be discussed by the TIP Development Committee at its next meeting. The addition of a Detailed Design phase via Planning Committee Resolution 19-29 will allow the project to move forward. Once there is an estimate for building a new bridge and relocated the existing historic bridge, we can address the scope change.

Scott Leathersich suggested grouping Items 3 through 13 into a single action. No Member or Alternate objected.

3. Recommendation to the GTC Board concerning **amending the 2020-2024 TIP by advancing phases of the Richmond Ave Preventive Maintenance and combining with the Harvester Ave Preventive Maintenance project /** Proposed Council Resolution 19-76
 4. Recommendation to the GTC Board concerning **amending the 2020-2024 TIP by deferring phases of the Rt 18 over Northrup and Smith Creeks Bridge Replacement project /** Proposed Council Resolution 19-77
 5. Recommendation to the GTC Board concerning **amending the 2020-2024 TIP by advancing phases of the Rt 250, Rt 96 to Rt 31 project /** Proposed Council Resolution 19-78
 6. Recommendation to the GTC Board concerning **amending the 2020-2024 TIP by changing the Project Limits of the Rt 531, from Harek Rd to I-490 project /** Proposed Council Resolution 19-79
 7. Recommendation to the GTC Board concerning **amending the 2020-2024 TIP by reducing the cost of the Rt 77 at Ledge Rd Intersection Improvements project /** Proposed Council Resolution 19-80
 8. Recommendation to the GTC Board concerning **amending the 2020-2024 TIP by changing the Project Limits of the Large Culvert Replacement/Rehabilitation projects /** Proposed Council Resolution 19-81
 9. Recommendation to the GTC Board concerning **amending the 2020-2024 TIP by adding the Alexander, Scio, Group 2 project /** Proposed Council Resolution 19-82
 10. Recommendation to the GTC Board concerning **amending the 2020-2024 TIP by adding the Main Street Fishers Bridge over Irondequoit Creek project /** Proposed Council Resolution 19-83
 11. Recommendation to the GTC Board concerning **amending the 2020-2024 TIP by adding the Ridgeway Avenue Safety Improvements project /** Proposed Council Resolution 19-84
- James Stack noted a typographical error. The Total Cost and Construction phase amounts should be \$235,000, not \$180,000. The TIP tables were correct.
12. Recommendation to the GTC Board concerning **amending the 2020-2024 TIP by adding the I-390 Interchange Improvements at I-490, Stages 3 & 4 project /** Proposed Council Resolution 19-85
 13. Recommendation to the GTC Board concerning **amending the 2020-2024 TIP by adding the Erie Canalway Trail West of Rt 414 project /** Proposed Council Resolution 19-86

Kevin Rooney asked if the Attachment C, TIP Offset Table, included the final updated balances. James Stack replied in the affirmative.

Todd Gadd asked for clarification about negative balances. James Stack noted that the guidance for this TIP requires positive total balances across all fund source for each FFY and for each funding source for the entire 5-year TIP.

John Papponetti made a motion to recommend that the GTC Board adopt proposed Resolutions 19-76 through 19-86; Tim Frelrier seconded the motion. The motion pass unopposed.

6. New Business

James Stack presented the 2020 Calendar. He thanked member agencies for agreeing to host the Planning Committee meetings throughout the region. He noted changes for 2020. First, last year GTC staff were made aware that NYSDOT Main Office and Federal partners want an adopted UPWP by March 1 so that there is sufficient time to handle the logistics of starting the new UPWP on April 1. As such, the Board will be considering the UPWP in February. Jim noted that the traditional March meeting has been advanced to the last Thursday in February. Similarly, the traditional September meeting has been advanced to the last Thursday in August to better accommodate TIP changes prior to the financial systems being locked out in early September in preparation for the change of Federal Fiscal Year. The June and December Board meetings are staying the same as those dates are critical to certain activities of the Regional Planning Council.

To avoid conflicts, the April meeting will be on the third Thursday. To better accommodate an August Board meeting, the August Planning Committee meeting will be on the first Thursday.

7. Public Forum

Nobody from the public spoke during the second Public Forum.

8. Next Meeting:

Scott Leathersich noted that the next meeting is scheduled for January 9, 2020 at the Ebenezer Watts Conference Center, 47 South Fitzhugh Street in Rochester.

All materials for items to be considered at this meeting should be submitted to GTC staff no later than Friday, December 20, 2019.

9. Adjournment

The meeting adjourned at 11:28 a.m.