

**TO:** TIP Applicants  
**FROM:** Alex Kone, Assistant Director  
**DATE:** October 5, 2018  
**SUBJECT:** 2020-2023 TIP Call for Projects – Frequently Asked Questions

### **Online Application**

**Question:** Does the online application form require a log-in?

**Answer:** No. When you initiate the application, the information inputted is saved to a unique web address. This address can be accessed by anybody you share it with to continue with the application.

**Question:** Are attachments able to be saved with draft applications?

**Answer:** No. Attachments can only be saved with the final submission. Please add all attachments, such as maps or budget spreadsheets, just prior to final submission. Attachments can also be forwarded to [akone@gtcmpo.org](mailto:akone@gtcmpo.org).

**Question:** Can applications be printed?

**Answer:** After final submission, a copy of the application responses will be automatically emailed to the address provided of the Authorized Representative.

**Question:** If some phases of a transportation project are already completed, should those dollar amounts be noted on the application form?

**Answer:** No. Only the phases for which funds are being requested should be listed. Please note the phases either completed to date or in progress in the Project Description field.

**Question:** How do applicants know how to estimate costs?

**Answer:** NYSDOT has available spreadsheets for the following project categories:

- Bridge Replacement: <https://www.dot.ny.gov/divisions/engineering/structures/manuals/preliminary-cost>
- Bicycle and Pedestrian: [https://www.dot.ny.gov/divisions/operating/opdm/local-programs-bureau/tap-cmaq/repository/Quick\\_estimator\\_update\\_May\\_2018\\_0.xls](https://www.dot.ny.gov/divisions/operating/opdm/local-programs-bureau/tap-cmaq/repository/Quick_estimator_update_May_2018_0.xls)
- Other: Please contact GTC or DOT for information

**Question:** Is a Town/Village Board resolution needed to demonstrate the commitment to contribute matching funds?

**Answer:** No. The Authorized Representative signature is sufficient for the TIP application. The sponsor jurisdiction will need official action to approve the State-Local Agreement with NYSDOT, if the project is selected for inclusion in the TIP.

### **Eligible Projects**

**Question:** Where are additional sources of Functional Classification data?

**Answer:**

- [NYSDOT Functional Classification Viewer](#)
- [New York State Roadway Inventory System Viewer](#)

- Click the applicable roadway segment for attribute data
- [NYSDOT Functional Class Map](#) (PDF)

**Question:** Are culverts eligible?

**Answer:** Yes. Culverts are eligible projects if part of a roadway facility that has an eligible Functional Classification.

### **Project Evaluation**

**Question:** What is the Evaluation process?

**Answer:** GTC and NYSDOT-Region 4 Staff will evaluate projects per the scoring criteria as shown in Appendix B of the TIP Guidebook. The TIP Development Committee will develop the program of projects based upon these scores in addition to available funding, project schedules, and other factors.

**Question:** How much funding is available for the *2020-2023 TIP*?

**Answer:** GTC and NYSDOT-Region 4 Staff expect that funding categories and levels will be held consistent those for Federal Fiscal Years 2017-2020. The FAST Act Authorization expires at the end of FFY 2020. At this moment, there is no reasonably assumed changes to the Federal Aid programs.

**Question:** What are the Emerging Issues and Opportunities?

**Answer:** The TIP is the implementation the GTC *Long Range Transportation Plan* (LRT). Projects included in the TIP should address the Goals and Objectives set forth in the LRTP. The identified seven [Emerging Issues and Opportunities](#) are factors that can impact the achievement of the LRTP's Goals. Projects that are targeted for those Opportunities may require additional consideration during Evaluation.